coast
mountain
college

Plagiarism Checklist for Students at Coast Mountain College

Before submission for grading, I confirm I have:

☐ Made sure I have not paraphrased ideas too closely by making only small changes, and still retaining the same structure and words as the original.

☐ Reviewed every source carefully and have cited all ideas used from other sources.

☐ Re-read my submission carefully to make sure there is no section or component of my assignment, paper or research report that I do not understand.

☐ Checked carefully that the reference entries in my bibliography/works cited/reference list corresponds with every idea/quote I have used.

☐ Ensured that, other than material that is a direct quotation, everything else is in my own words.

☐ Made sure I have not added material attributed to a non-existent or incorrect source, nor made up material attributed to a real source.

☐ Asked an instructor or librarian about how to include any material I was unsure how to document.

Before submission for grading, I confirm I have not:

☐ Bought a paper online or from another student.

☐ Hired or let someone do your work for you.

☐ Sold papers to others or allowed others to copy my work.

☐ Submitted the same assignment twice or re-used papers I have submitted without citing it.