

Warehouse Operations, Summer Student

Date: Dec 12, 2025

Location: Kamloops, British Columbia, Canada

Company: Trans Mountain

Trans Mountain Corporation operates Canada's only pipeline system transporting oil products to the West Coast. We deliver approximately 890,000 barrels of petroleum products each day through a dual pipeline system of more than 1,150 kilometres of pipeline in Alberta, British Columbia and Washington state.

Trans Mountain also operates a state-of-the-art loading facility, Westridge Marine Terminal, with three berths providing tidewater access to global markets.

As a federal Crown corporation, Trans Mountain continues to build on more than 70 years of experience delivering operational and safety excellence through our crude oil pipeline system.

With our expanded pipeline system now in place, Trans Mountain provides enhanced direct access for Canadian crude oil to world markets. The expansion realizes a world-class system for oil transport, developed to Canada's high standards within one of the most stringent regulatory regimes in the world, creating long-term economic benefits, enhanced marine protection, enhanced safety and emergency management capabilities, and enhanced skilled-worker capacity building in communities and Indigenous groups.

Our Core Values

Trans Mountain's core values – Safety, Integrity, Respect and Excellence – guide our every step. Each obstacle we've overcome or success we've experienced has been the result of a shared commitment to living these values every day. Together, we're focused on doing the right thing for each other and our communities.

As a **Warehouse Operations, Summer Student** with Trans Mountain, you'll have the opportunity to work with a dynamic and fast-paced group of Warehouse and Inventory Control experts.

This position is based in our Kamloops Central Stores Warehouse and will report to the Supervisor, Warehouse.

Duration: May 4, 2026 to August 21, 2026

Key Responsibilities

- Involved in shipping and receiving goods and preparing shipping documents where required.
- Engage vendors to confirm estimated arrival time (ETA) and expedite inventory orders, contact Operations & Maintenance (O&M) customers regarding ETAs for late or delayed shipments.
- Prepare various items for shipment; this may include handling and packaging dangerous goods.
- Review, maintain, and optimize inventory data library.
- Maintain all work areas to keep warehouse functioning and clean.



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- Logging and preliminary receiving on inbound inventory orders, hand off inventory to O&M, and provide weekly cycle counting of inventory.
- Picking and staging outbound parts orders for O&M.
- Scan and file relevant documents, where required.
- Provide support for surplus/obsolete item sale or disposal; and
- Initial drafting of inventory non-conformance reports and over shipment and damage reports where necessary.

Qualifications and Professional Experience

- Currently enrolled in an accredited post-secondary program. Trade and/or technical discipline focus is preferred.
- Experience with inventory management applications (D365, Infor SmartOffice, SAP, etc.).
- Experience with Microsoft Office Products (Word, Excel, Outlook).
- Forklift operator certification is preferred.
- Preference for certification in H2S awareness, Confined Space Awareness, Transportation of Dangerous Goods, WHMIS, and First Aid Level 1.
- 2 years' experience in a similar operation preferred with a focus on safety and inventory accuracy.
- Must be a team player with a positive attitude.
- Self-motivated, capable of performing tasks with minimal supervision; and
- Able to prioritize and handle multiple tasks and competing deadlines.

Other Requirements and Information

- Must have a valid Class 5 driver's license.
- Must be enrolled in an accredited post-secondary institution and return to full time studies in the fall.
- This role is full-time in office and requires on-site attendance for the duration of the summer term.

The expected pay range for this position is **\$24.61 to \$33.48 CAD**.

Application

Candidates may submit their application in English or French. To apply in French, please use our French careers site: [Careers \(French\)](#)

We Build Careers and Pipelines That Last

Our story is about determination, resourcefulness and resilience. It's about charting our own course, finding innovative solutions to challenging problems and doing the right thing. It was true when Trans Mountain became a company in 1951 and it's just as true today. We welcome new members to our team that embrace the qualities in our story, that thrive on the new path and directions we take. Our culture is one of care and taking our responsibilities seriously. If you would like to contribute to our culture, then join our journey.

A Rewarding Opportunity

We offer:

- Valuable experience providing opportunity for professional development and career advancement;
- An opportunity to engage with and learn from some of the most talented and experienced people in the business;



- Competitive compensation;
- A place to share a sense of purpose and build relationships;
- Meaningful work that makes a difference;
- An opportunity within the Canadian energy industry.

We value:

- The health, safety and wellness of everyone working in our company;
- Meaningful participation from Indigenous and local communities;
- The commitment and resilience of our people;
- Collaboration and achieving success together.

In keeping with Trans Mountain's commitment to maximize benefits for communities, priority will be given to qualified candidates from Indigenous, local and regional communities along the Trans Mountain pipeline corridor.

In Alberta, the pipeline system spans the traditional territories of Treaty 6, 7 and 8, and the Métis Nation of Alberta (Zone 4).

In British Columbia, the system crosses the traditional territories of numerous First Nations that are affiliated with the Secwepemc, Dakelh (Carrier), Nlaka'pamux, Syilx/Okanagan, Interior and Coast Salish, Stó:lo, as well as the Métis.

Trans Mountain also operates through 15 First Nation Reserves located within the region spanning the BC interior through Fraser Valley.

Our Commitment to Inclusion, Diversity, Equity and Accessibility (IDEA)

Trans Mountain is committed to fostering inclusion, diversity, equity and accessibility. The diverse viewpoints and cultural knowledge that our employees bring to work enrich our organization's collective cultural understanding, which is reflected in the work we do every day. We strive to create an environment that is free of barriers to promote full participation in the workplace. Trans Mountain welcomes new team members from traditionally underrepresented groups, including but not limited to women, Indigenous Peoples, members of racialized groups, persons with disabilities and members of the 2SLGBTQI+ community.