


Policy Name:	BOARD VICE-CHAIRPERSONS' ROLE	 <p>coast mountain college</p>
Approved By:	Presidents Council & Board of Governors	
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Category:	Governance Process	

BOARD VICE-CHAIRPERSONS' ROLE

1.00 POLICY STATEMENT

- 1.01 The role of the Vice Chairperson is to primarily ensure the integrity of the Board's Governance Process and the establishment and monitoring of Coast Mountain College's organizational performance with significant influence on the organization's viability and success.
- 1.02 The Board shall elect a Vice-Chair from the Community members.
- 1.03 Provisions for and Duties of a Vice-Chair and Acting Chair:
 - 1.03.1 The Vice-Chair is a member of the Board Executive Committee.
 - 1.03.2 The Vice-Chair shall act as Chair, in the event of the Chair's absence or inability to act, followed by the Finance & Audit Committee Chair.
 - 1.03.3 In the event of a long-term absence or the inability of both the Chair and Vice-Chair, the Board may elect another Community member to act as Chair for such time as the Board may set.
 - 1.03.4 The Vice-Chair will ensure that the Board Performance Improvement process relating to the Chair is implemented each year, according to Board policy GP-3 (5.2) and GP-5 (4.6).
 - 1.03.5 The Vice-Chair along with the Chair will assume responsibility for Board orientation.