

**coast
mountain
college**



Asbestos Management Plan

**Coast Mountain College
5331 McConnell Avenue,
Terrace, BC V8G 4X2**

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1.0 INTRODUCTION

PROGRAM COMPONENTS

The Asbestos Management Program has been divided into two major sections. The first section establishes the administrative procedures and the second section summarizes the work activities. The components are:

- ASBESTOS MANAGEMENT PLAN (administrative component)
- ASBESTOS ABATEMENT EXPOSURE CONTROL PLAN (separate document)

INQUIRIES

Inquiries regarding the Asbestos Management Program should be directed to:

- Jordan Linteris, Facilities Foreman, 250-635-6511 ext. 5463

INFORMATION FOR FACILITIES FOREMAN

The facilities foreman is responsible for advising staff of any asbestos abatement work that will be performed at their site. Please see Appendix "A" for the notification procedures or asbestos projects. Coast Mountain College has set standards for asbestos abatement projects, which often exceeds standards within WorkSafeBC Regulations.

The ongoing nature of Coast Mountain College project work means occasionally abatement work may be undertaken throughout the year. These asbestos abatement projects are carefully planned to ensure the safety of staff and students. No asbestos abatement projects are conducted inside an area while staff or students occupy that specific area.

If questions are raised about the project that you cannot answer, contact one of the persons listed above for assistance. Staff and students should direct all enquires through the facilities foreman.

Appendix "B" Facts About Asbestos has been included for your reference. This information may be shared with staff and students if they require any factual information.

2.0 PURPOSE

The purpose of this Asbestos Management Plan (AMP) is to outline responsibilities of Coast Mountain College staff in their roles as the Owner of the buildings containing asbestos-containing materials (ACM). The AMP is a management system to control disturbance of ACMs during demolition, renovation, maintenance, repair or other activities.

The AMP was developed to achieve the following objectives:

- to protect employees, students and visitors from exposure to asbestos fibres or dust,
- to implement approved control methods to manage existing asbestos containing, or suspect asbestos containing, materials in the workplace,
- to set guidelines for the development of asbestos awareness training,
- to establish purchasing standards for asbestos replacement materials.

The AMP incorporates the following elements:

- Asbestos-Containing Building Material Inventory and Assessment Reports with follow-up Reassessments. Reports are located in the management office of each building.
- Roles and Responsibilities
- Emergency Response and Procedures
- Notifications
- Training Requirements
- Asbestos Safe Work Procedures
- Record Keeping
- Contractor Requirements

3.0 ASBESTOS INFORMATION AND HEALTH EFFECTS

Refer to Appendix B for general information on asbestos including health effects related to asbestos exposure.

4.0 SUMMARY OF ASBESTOS-CONTAINING MATERIALS AT COAST MOUNTAIN COLLEGE

Asbestos-Containing Building Material Inventory and Assessment Reports have been prepared for the following buildings at 5331 McConnell Avenue, Terrace, BC.

- House of Spruce;
- House of Birch;
- House of Cedar;
- House of Jackpine;
- Boiler House;
- Kalum Lake Dorm;
- Lakelse Lake Dorm;
- Copper River Dorm;
- Nass River Dorm; and
- Skeena River Dorm;

The following is a brief summary of asbestos-containing materials identified at 5331 McConnell Avenue, Terrace, BC.

- Drywall Joint Compound;
- Plaster;
- Parging Cement;
- Vinyl Floor Tiles;
- Acoustic Ceiling Tiles;
- Texture Coat; and
- Vinyl Flooring;

Please refer to the Asbestos-Containing Building Material and Inventory Reports referenced above for a complete description.

5.0 ROLES AND RESPONSIBILITIES

5.1 *Facilities Foreman*

The Facilities Foreman shall:

- Ensure Asbestos-Containing Building Material Inventory and Assessment Report have been compiled for all facilities constructed or occupied prior to 1990. In cases where a report has not been compiled, arrange for a room-by-room survey of the facility.
- Ensure that a copy of this Asbestos Management Plan and a copy of the Asbestos-Containing Building Material Inventory and Assessment Report is present at each school listed in Section 4.0.
- Notify staff and outside contractors or service providers who may work with or may disturb the material in the record of its presence and location (issue Notification Letter as appropriate – Appendix A).
- Ensure that asbestos-containing materials are reassessed at regular intervals and ensure the asbestos assessment report is updated at least annually, or when new information is obtained as ACM is removed or its condition changes. Ensure that, where practical, asbestos-containing material are labelled (see labelling section).
- Ensure that employees required to inspect on a regular, formal basis shall receive training on asbestos inspection techniques.
- Arrange for remediation of deteriorated ACM reported in the asbestos assessment report or in the reassessment reports using the appropriate procedures (Low, Moderate or High Risk Work).
- Ensure all Project Managers, Architects, Engineers and others arranging for or planning work in the facilities are provided with necessary information on ACM and a copy of the Asbestos Survey or record. Ensure that an intrusive pre-construction assessment for friable and non-friable ACM is performed prior to any renovation, alteration or demolition. Ensure this information is provided to contractor in plans, drawings or specifications. Such assessments shall include destructive investigation where necessary.
- Ensure that building occupants are informed in advance of projects which will require Moderate Risk or High Risk Procedures.
- Arrange for awareness training for Coast Mountain College Facilities Maintenance and Custodial staff as required to respond to concerns over the presence of asbestos or planned asbestos work when required. (refer to Training Section).
- Ensure all Coast Mountain College staff that may report an emergency are aware of emergency procedures (Appendix F) including contact names and numbers.
- Ensure that procedures are in place in the Facility to respond to emergencies involving asbestos by using an Asbestos Abatement Contractor.
- Maintain all documentation required by this program, including but not limited to: Asbestos Management Program, Asbestos Assessment Reports and Reassessments, Contractor Notification Forms, Asbestos Project Work Records, Training Certificates and Contractor Project Review Form.
- At the completion of the work, to allow updating of the asbestos assessment report to reflect altered location and condition of ACM, complete the Contractor Review Form in Appendix F for each project during which asbestos is removed.

5.3 *Remaining Employees*

Remaining employees of facilities shall:

- Know the hazards of asbestos exposure.
- Have a basic understanding on identifying asbestos-containing materials listed within the asbestos inventories where they work.
- Report damage to asbestos containing materials or suspect asbestos containing materials immediately to the Facilities Foreman. See Appendix "D" for detailed procedure.
- Reporting any unsafe work procedures or acts to the Facilities Foreman.
- Ensure all personnel who may work near the location of ACM are aware of its presence and follow the procedures outlined in this AMP.
- Avoid unnecessary contact with or disturbance of ACM.

5.4 *Workers Conducting Small Scale Asbestos Abatements*

Responsibilities, controls and safe work procedures are included within the Asbestos Abatement Exposure Control Plan.

6.0 ASBESTOS ASSESSMENT POLICIES

6.1 *Initial Assessments*

All accessible areas of the Coast Mountain College buildings have been surveyed for the presence of friable and non-friable asbestos containing materials. The location of identified asbestos containing materials (ACM) or materials suspected of containing asbestos has been compiled into an inventory. The inventory will be progressively updated by the Facilities Foreman with a major inventory review every 5 years.

Please refer to the Asbestos-Containing Building Material and Inventory Reports located in each building main office for more information.

6.2 Reassessments

There is a Preventative Maintenance program of regular inspections to verify the condition of asbestos containing materials on an ongoing basis to protect employees, tenants and visitors from exposure to elevated levels of airborne asbestos fibres. Employees required to inspect on a regular, formal basis shall receive training on asbestos inspection techniques.

The Facilities Foreman will ensure that that he/she is advised of:

- Any asbestos-containing materials that requires repair, or
- Changes in identification of the asbestos-containing materials locations (e.g. renumbering of rooms, divisions/enlargements of rooms, etc.).
- Employees will report to the Facilities Foreman any asbestos containing materials that they feel requires further assessment.
- Where enclosure or encapsulation is utilized as a control option, annual inspection must continue to validate the effectiveness of the controls, until the asbestos has been removed.

6.3 Labeling

Where practicable asbestos containing materials will be labelled. Asbestos-containing materials will be labelled (Appendix "D") by Apex EHS Services, so that employees are aware of:

- material must be kept undisturbed to prevent any damage that could allow asbestos fibres to become airborne,
- possible damage must be **reported immediately** to the Facilities Foreman, and
- asbestos control measures are required prior to doing any repairs.

Some exposed non-friable materials are impractical to label but have been included in the Asbestos Inventory Book.

The Maintenance/Custodial Staff shall inform the Facilities Foreman of when any unlabeled asbestos containing materials or suspect asbestos containing materials are discovered.

6.4 Distribution of Assessment Record and Reassessment

The Facilities Foreman is responsible to maintain a copy of records, assessment reports and assessment reports available and accessible. In addition, the Facilities Foreman will ensure the custodial staff and contractors planning on performing work on a Coast Mountain College property is provided with these reports.

6.5 Pre-Construction Asbestos & Hazardous Material Surveys

Prior to the commencement of any renovation, construction or demolition project (including buildings built up to 1990), the building or specific areas of the building which are to be affected by the work, shall be assessed for friable and non-friable ACM. The survey must be performed by a specialized asbestos consultant and include destructive or intrusive testing of enclosed areas which will be affected by the work. The survey will also include other hazardous materials, such as lead, mercury, PCB's etc. Upon completion of the pre-construction survey, if asbestos is present in the area, specifications for removal shall be prepared and provided to the Constructor in the work specifications.

7.0 TRAINING REQUIREMENTS

Coast Mountain College will provide a level of training to employees sufficient to ensure a knowledge and understanding of the dangers of asbestos, the means of identifying asbestos in buildings, and, if necessary, the required asbestos written safe work procedures for working on, or around, asbestos. The appropriate level of training for each group of employees will be determined by Coast Mountain College.

7.1 *Asbestos Awareness Orientation for General Employees*

Employees not expected to disturb asbestos materials (for example office admin), will be provided with an awareness orientation session including an introduction to asbestos, the dangers of asbestos, emergency requirements, and an introduction to the Asbestos Management Program. This training will be provided by Apex EHS Services and reviewed on a yearly basis.

7.2 *Asbestos Awareness for Maintenance Staff*

Employees who may encounter asbestos-containing materials during routine maintenance work but are not expected to conduct work that disturbs these materials will receive an asbestos awareness session including an introduction to asbestos, the dangers of asbestos, health problems posed by asbestos exposure, emergency requirements, an introduction to the Asbestos Management Plan, instruction on the appropriate response to the discovery of ACM, and emergency response measures for the accidental release of asbestos fibres. This training will be provided by a qualified consultant. This training will be reviewed with maintenance staff on a yearly basis.

7.3 *Asbestos Awareness for Custodial Staff*

Custodial staff will receive specific training on identification of potential asbestos containing materials, dealing with emergencies (i.e. potential release of asbestos fibres into the air) how to report a potential release of asbestos containing materials (visible damage). Custodial staff will be instructed to refrain from clean-up of any suspected or potential asbestos containing materials.

7.4 *Asbestos Training for Employees Conducting Minor Asbestos Abatements*

Employees working in or in close proximity to asbestos abatement projects will receive specific training on hazards and health problems posed by asbestos exposure; use of personal protective equipment, the required work procedures, particulars of containment technique being applied; use, care and maintenance of respirators; reporting damaged asbestos containing materials; and care of asbestos containing materials, etc.

7.5 *Asbestos Training Records*

Training records for employees participating in Asbestos Awareness training will be maintained, reviewed and updated on a yearly basis by the Facilities Foreman.

8.0 EMERGENCY PROCEDURES & EXPOSURE NOTIFICATION

8.1 *Reporting Debris of Damaged Asbestos-Containing Materials*

Damage to asbestos-containing materials or suspect asbestos containing materials must be reported immediately to the Facilities Foreman.

Activities around the potentially contaminated area must cease, and the area must be closed to all employees, tenants and visitors until cleared by the Facilities Foreman. Ventilation in the potentially contaminated area must be turned off immediately. "Area Closed" signs must be erected to keep unprotected workers and the public out of the area. See Appendix "D" for detailed procedures.

An emergency clean-up will only be conducted by trained Coast Mountain College employees following procedures provided within the "Asbestos Abatement Exposure Control Plan" or by a qualified third party contractor.

8.2 *Exposure Notification*

If anyone is exposed to harmful asbestos fibres they may be entitled to compensation as set out under section 6 of the Workers Compensation Act if an occupational disease develops due to the exposure – now or in the future. Please refer to the Occupational Diseases page on WorkSafeBC.com for more details.

Due to the latency and long period of exposure required for the onset of some occupational diseases, WorkSafeBC has developed an Exposure Registry Program as a way for workers, employers and others to register a worker's exposure to a harmful substance at work.

The information obtained through the registry will be kept as a permanent record of a worker's exposure and will assist WorkSafeBC in the adjudication of any future claim for occupational disease caused by the workplace exposure. The information will also help with future efforts to identify and prevent occupational diseases.

If the exposure to harmful asbestos has resulted in medical treatment or time loss from work, the worker will report the exposure to his/her supervisor and will submit a completed Incident report form to the Facilities Foreman. Further information may be accessed by contacting Prevention Support Services – Prevention Records at 1-604-276-3231.

A worker should also report an exposure online through the Exposure Registry Program (form 41M1) by going onto the Occupational Diseases page on WorkSafeBC.com or by contacting the Facilities Foreman for assistance in completing the online information.

9.0 NOTIFICATION OF ASBESTOS ABATEMENT PROJECT

The Facilities Foreman will notify sufficiently far in advance of planned abatement projects, all custodial staff, and/or other employees of the asbestos abatement work to be performed. See Appendix "A" for the notification procedures. Work will only occur outside of operational hours.

10.0 ASBESTOS WORK PRACTICES

Only trained Coast Mountain College employees will conduct small scale moderate risk asbestos abatement work. Work will be conducted following procedures documented in the “Asbestos Abatement Exposure Control Plan.” This work will be limited to the following tasks:

- Removal of less than 10 square feet of drywall wall board applied with asbestos-containing drywall joint compound;
- Minor repairs of asbestos-containing flooring;
- Installing or removing screws into drywall wall board applied with asbestos-containing drywall joint compound;
- Installing or removing screws into asbestos-containing plaster walls; and
- Accessing ceiling spaces above asbestos-containing acoustic ceiling tiles.

All other asbestos work activities shall be undertaken by a qualified asbestos abatement contractor in accordance with OHS Regulation.

11.0 INSPECTION AND AIR MONITORING OF ASBESTOS WORK

11.1 *Visual Inspection*

The primary method of ensuring compliance for Moderate Risk and High Risk use is a visual inspection of the site and work practices by an Asbestos Consultant.

11.2 *Asbestos Air Monitoring During Asbestos Work*

Air monitoring and analysis during active asbestos removal will be performed using the NIOSH 7400 method using Phase Contrast Microscopy (PCM). PCM air samples may or may not be analyzed by the consultant performing the sample collection.

The Facilities Foreman will arrange monitoring for airborne asbestos fibre levels as follows:

- Moderate Risk
 - Occupational air samples and ambient samples outside the work area will be collected as required.
 - Air clearance samples inside the work area prior to dismantling the enclosure.
- High Risk
 - Daily samples outside the enclosed area when other employees are near the work area,
 - Daily samples in the clean room of the worker decontamination enclosure
 - Occupational air samples as required to ensure adequate removal procedures
 - Air clearance samples inside the work area prior to dismantling the enclosure.

Results of all asbestos air sampling will be made known to the employees involved within 24 hours. Copies will be available at the site to the Facilities Foreman.

12.0 MAINTENANCE OF RECORDS

The Facilities Foreman will ensure records of all asbestos abatement projects are maintained. These records will include:

- locations, dates, and type of work completed,
- names of employees involved, or outside contractor used,
- air sampling, personal monitoring, and laboratory analysis of the material involved,
- work procedures (including control measures),
- training programs imparted to employees involved.

Records relating to asbestos abatement will be maintained for 20 years.

13.0 CONTRACTOR REQUIREMENTS

Contractors hired by Coast Mountain College are to meet the following minimum requirements:

- Must maintain a Comprehensive General Liability Policy, provided on an “occurrence” basis, for a minimum of \$5,000,000 in coverage.
- Must maintain an Asbestos Liability or Pollution Liability Policy, provided on an “occurrence” basis, for a minimum of \$5,000,000 in coverage.
- Must maintain an Automobile or Fleet Policy, and Non-owned Automobile Policy for a minimum of \$2,000,000 in coverage.
- Maintain a valid Workplace Safety and Insurance Board Clearance Certificate.
- All supervisors and workers performing High Risk work are to have attended a training course provided by a third party asbestos consulting company within the last 10 years.
- All workers are to be fit tested for respirators and trained in respirator care.

14.0 DEFINITIONS

ACM	is an abbreviation for Asbestos Containing Materials or suspected asbestos containing materials.
Asbestos	is a general term used to describe a group of naturally occurring minerals that have a fibrous character. These minerals are hydrated silicates of magnesium with variable amounts of metals.
ALARA	means that exposure to the substance must be kept as low as reasonably achievable.
Asbestos Containing Material	is any article or material containing 0.5% or more asbestos at the time of manufacture.
DOP Testing	is the test method used to ensure that a HEPA filter is at least 99.97% efficient in collecting an aerosol particle 0.03 micrometer in size. This is done by using dioctyl phthalate (DOP) steam to generate the aerosol particle.
Exposure Limit	is the maximum allowed airborne concentrations of a substance that an unprotected worker may be exposed to by regulation.
ERA	is the method that the WCB uses to calculate the accident claims of the employer against the other employers in the same rate category.
Friable asbestos	is asbestos containing materials that when dry can be easily crumbled or powdered by hand. It is also used to describe materials that have already been powdered or crumbled by any method.
HEPA Filter	HEPA filter is the abbreviation for High Efficiency Particulate Aerosol Filter. A certified HEPA filter is 99.97% efficient in collecting an aerosol particle 0.3 micrometer in size.
P100 Filter	HEPA filters for respirators are now called NIOSH 100 series filters. These filters are tested to the same standards as HEPA filters with the H, A, or P in front of the 100 designating the resistance of the filter to air borne oil particles.
Qualified Person	is an occupational health and safety professional with experience in the practice of occupational hygiene as it relates to asbestos management, or a person with documented training and experience
Suspect Asbestos Containing Materials	is any article or material that is suspected of containing asbestos. Laboratory sampling is used to determine if the article or material contains asbestos or not.

APPENDIX 'A' NOTIFICATION PROCEDURES MEMO

NOTIFICATION OF ASBESTOS ABATEMENT

Enter Date

Attention: Staff of Coast Mountain College

On or about _____ (Contractor) will begin an asbestos abatement project at Coast Mountain College. The precautions that will be taken by the contractor, as well as the precautions that must be taken to ensure that exposure to asbestos fibres does not occur. The project will be carried out to WorkSafeBC Regulations and our own stringent project guidelines.

I am sure that you are aware that airborne asbestos fibres are a health hazard. To ensure that all asbestos fibres are contained within the work area, these areas will be isolated from the rest of the building. Staff must be informed they are not to enter these areas and must respect all signs and barrier tape.

Asbestos abatement work procedures are designed to eliminate exposure to airborne asbestos fibres. While we will strive to minimize any disruption of facility activity, it is essential that you follow the advice, as detailed in the document, to promote the well being of all building occupants.

Should you have any questions, please call me at 250-635-6511 ext.5463

Yours truly,

Jordan Linteris

cc: Facilities Foreman

APPENDIX 'B' FACTS ABOUT ASBESTOS

INTRODUCTION

Three varieties of asbestos have commercial importance: chrysotile (white), amosite (brown) and crocidolite (blue). As a group, these minerals have good thermal and electrical insulating properties, good tensile strength, low chemical activity and do not burn. As a result, they were used in over 4,000 products. Chrysotile asbestos was mined in Canada and has been the most commonly used.

When inhaled asbestos fibres can cause tissue damage in the lungs. This damage is physical and not chemical in nature. This physical damage may result in consequential disease later. Disturbing asbestos fibres may result in airborne asbestos fibres that can be inhaled.

In 85-90% of all asbestos containing products, the use of a strong binding agent such as cement, vinyl or rubber prevents the release of free asbestos fibres. These are referred to as non-friable materials. The remaining 10-15% of asbestos products are considered to be friable and can release fibres quite readily when they are disturbed.

Part 6, Section 6.1 to 6.32 in the Workers' Compensation Board Occupational Health and Safety Regulation details mandatory requirements for work with asbestos containing materials. Use of control measures outlined in this standard will ensure that employees working with asbestos containing materials, as well as those near the work area are not exposed to unacceptable concentrations of asbestos fibres. Further information on acceptable work procedures is detailed in the WorkSafeBC document entitled "Safe Work Practices for Handling Asbestos".

The Asbestos Management Program was developed to deal with locations where asbestos containing materials exist. This plan describes the long-term approach in handling asbestos containing materials to ensure health problems do not occur. It also deals with the planning and execution of projects that involved the disturbance or removal of asbestos containing materials.

ASBESTOS RELATED DISEASES

Most scientific evidence suggests that the development of asbestos diseases is dependent on the amount of asbestos fibre inhaled. The greater the intensity and duration of exposure of an individual to asbestos, the greater the likelihood of disease. Conversely the lower the exposure to asbestos the lower the likelihood of disease. There is overwhelming scientific evidence that a worker exposed to large amounts of airborne asbestos who also smokes greatly increases the risk of developing asbestos related disease/illness.

Asbestosis. Asbestosis was the first clearly demonstrated adverse health effect of asbestos. It is a non-malignant fibrotic lung disease resulting from prolonged exposure to asbestos dust caused by inhalation of asbestos fibres, which reduce the ability of the lungs to extract sufficient oxygen from the air. It is associated with exposures to high concentrations of asbestos fibres.

Lung Cancer. Lung Cancer may be caused by asbestos fibres in the lung. Researchers have shown that the combination of smoking tobacco and inhaling asbestos fibres greatly increases the risk of cancer.

Mesothelioma. Mesothelioma is a rare malignant form of cancer of the linings of the chest and abdominal cavities. There is a strong link between exposures to asbestos fibres and the development of mesothelioma. A unique feature of the disease is the long period, generally 20-30 years, between first exposure to asbestos and the appearance of a tumor.

APPENDIX 'C' SAMPLE ASBESTOS WARNING LABELS



**Asbestos-Containing
Building Materials
within Location**

Plaster

Vinyl Floor Tiles

Acoustic Ceiling Tiles

**For Specific Location Refer to
Asbestos Management Survey**

APPENDIX 'D' EMERGENCY ASBESTOS SPILL WORK PROCEDURES

General Rules

- This procedure is to be followed for any release or suspected release of asbestos fibres.
- If you are unsure if the material is asbestos containing or not, please contact the Facilities Foreman at (250)-635-6511 ext. 5463.

Initial Response

- **DO NOT** attempt to clean up the spill/release.
- **EVACUATE** the area immediately.
- Shut and lock doors in the vicinity of the spill/release.
- Post signage indicating this area is "CLOSED"
- Notify the In-Charge Custodian of the Building.
- Immediately notify the Facilities Foreman of the spill including location.
- Shut down (or notify Maintenance staff) to shut down all ventilation systems to the areas where the release has occurred.
- The Facilities Foreman will notify WorkSafeBC if required.
- Remain in a safe area and prevent building occupants from entering the area of the spill/release until trained asbestos abatement personnel arrive.

Cleanup Phase

- A qualified third-party consultant will inspect the area and provide a scope of work for the clean-up, including safe work procedures and risk assessment as required.
- The clean-up will then be conducted by a trained asbestos abatement workers.
- Following clean-up activities, the area will be inspected by a third-party consultant to determine if the area is safe for re-occupancy and an asbestos abatement clearance letter will be issued by the consultant to the Facilities Foreman.
- The area cannot be re-occupied without the approval of the Facilities Foreman or designate.
- The air handling systems for the area cannot be turned back on, without the approval of Facilities Foreman or designate.

Written Documentation

- Complete an Employee Incident Investigation form and forward it to Coast Mountain College Health & Safety.
- Complete the following spill record and forward it to the Facilities Foreman.



Coast Mountain College

Terrace, BC

**NOTIFICATION OF
ASBESTOS OR SUSPECT ASBESTOS
CONTAINING MATERIAL SPILL**

Date spill occurred: _____

Reported by (please print): _____

Site: _____

Location in the building: _____

Extent of Damage: _____

Cause (if known): _____

Date: _____

Signed: _____

(To be forwarded to the Facilities Foreman)

APPENDIX 'E CONTRACTOR PROJECT REVIEW FORM



CONTRACTOR ASBESTOS ACKNOWLEDGEMENT

Coast Mountain College has identified asbestos-containing materials within the facility. The asbestos inventory of the facility must be reviewed by the contractor prior to conducting destructive or non-destructive work in the facility.

Prior to the commencement of any renovation, construction or demolition, a survey must be performed by an additional survey must be provided third party consultant (pre-renovation hazardous material survey). The survey must include destructive and/or intrusive testing of enclosed areas which will be affected by the work. The survey will include other hazardous materials, such as lead paint, polychlorinated bisphenols (PCBs), crystalline silica, mould, radioactive materials and flammable/explosive material.

If hazardous materials are identified within the work area, work must not proceed prior to a clearance letter being issued by a third-party consultant and approval given by Coast Mountain College to proceed.

Removal of hazardous materials may only be completed by a qualified hazardous material abatement company following written approval from Coast Mountain College.

Work may not be completed within the facility prior to completion of the Contractor Asbestos Acknowledgement Form.



CONTRACTOR ASBESTOS ACKNOWLEDGEMENT FORM

Project Title:		
Date:	Time:	Contractor Representative:
Project Description/Scope of Work (attach documents if more space needed):		
Has the Asbestos Inventory Book been reviewed?	Yes	No
Has a Pre-Renovation Hazardous Material Survey been provided?	Yes	No
If no, Why?		
Has an Asbestos Abatement Clearance Letter been provided?		
If no, Why?		
<p>By signing below, the contractor acknowledges that they have been made aware of all known or suspected asbestos-containing materials located within the facility. The contractor agrees that if any suspect asbestos-containing material are discovered during the course of this project, work will immediately cease and Coast Mountain College will be notified.</p> <p>Coast Mountain College must complete and review this form with the contractor prior to the start of the project or work.</p>		
<p>Contractor Signature _____ Date: _____</p>		
<p>Coast Mountain College Signature _____ Date: _____</p>		