

EDUCATION COUNCIL (EdCo) - MEETING Minutes

Date and Time: May 29, 2026 | 8:30 am to 12:30 pm

Location: Microsoft Teams

Coast Mountain College collaborates with six First Nations in northwest British Columbia, the Haida, Ts'msyen, Nisga'a, Haisla, Gitksan, and Witsuwit'en as well as the Tahltan and acknowledges the traditional territories where its campuses stand.

Chair: Reto Riesen

Recording Secretary: Yujin Mi/ Sarah Grielens

Adam Nash – Teaching and Learning Support Cluster (March 2027)	Present
Kristi Farrell - Business and First Nations Fine Arts Cluster (March 2027)	
Colin Elliott – Educational Administrator Seat (March 2027)	Present
CJ Butcher - Non-voting Advisory member BOG (June 2026)	
Titilope Kunkel - Educational Administrator Seat (March 2027)	Present
Emily Suderman – Educational Administrator Seat (March 2027)	Present
Gord Weary - University Credit and Applied Coastal Ecology Cluster (March 2027)	Jed Anderson
Kathy Buell -Health Cluster (March 2028)	Helen Hamel
- Indigenous Scholar Faculty (March 2027)	
- Business and First Nations Fine Arts Cluster (March 2028)	
Linnea Waechter - Trades & Workforce Cluster (March 2027)	Present
Luchille Ramirez - Support Staff Seat (March 2027)	Present
Marja Burrows - Human Services Cluster (March 2028)	Trenna Johnson
Melanie Pollard - Developmental Cluster (March 2027)	Present
Priscilla Michell - Non-voting - Advisory Member FNC	Present
Reto Riesen - University Credit and Applied Coastal Ecology Cluster (March 2028)	Present
Myrna MacConnachie - Support Staff Seat (March 2028)	Present
Tracey Woodburn - Educational Administrator Seat (March 2027)	Present

Attendees: Dawn McConnell, Trenna Johnson, Shannon Doyle, Andy Klimach, Dr. Laurie Waye, Tracey Fell, Natasha Lebedick, Nina Da Silva, Tracey Hoffos, Carla Ollenberger, Michele Cook, Kim McIntyre, Kari Eisner,

Call to order and declaration of Quorum: (1 minute) 8:31am

Approval of the Agenda for May 29, 2026 (2 minutes) For Approval: EdCo Agenda	EC.26.29 First: Adam Nash Second: Colin Elliott Carried
Approval of Minutes from April 24, 2026 (2 minutes) For Approval: EdCo Minutes	EC.26.30 First: Tracey Woodburn Second: Titi Kunkel Carried
CONSENT AGENDA	EC.26.31

ACTION AGENDA	EC.26.32
EdCo Voting (5 minutes) Bylaws – Appendix C – Membership Rotation Even years: <ul style="list-style-type: none"> • one support staff elected by the Support Staff- Myrna MacConnachie • one faculty from the University Credit and Applied Coastal Ecology Cluster –Reto Riesen • one faculty from the Business and First Nations Fine Arts Cluster – • one faculty from the Human Services Cluster – Marja Burrows • one faculty from the Health Cluster- Kathy Buell 	EC.26.32.01
2026-2027 Meeting Schedule (15 minutes) <ul style="list-style-type: none"> ➤ Notice/Motion: To accept the meeting schedule as presented, with Education Council being held on the 3rd Friday of every month. <ul style="list-style-type: none"> • Reto Riesen relinquished chair to Trena Johnson 8:54 a.m • Trena Johnson returned chair to Reto Riesen 8:57 a.m. <p style="text-align: right;">First: Emily Suderman Second: Titi Kunkel</p> <p>10 in favor 3 opposed (Health Cluster, Human Services Cluster and 1 UC/ACE Cluster) Carried</p> 	EC.26.32.02
<ul style="list-style-type: none"> ➤ Motion: To amend the agenda to discuss ACE curriculum before Academic Schedule. <p style="text-align: right;">First: Helen Hamel Second: Titi Kunkel Carried</p> 	EC.26.32.03
2026-2028 Academic Schedule- Emily Suderman (20 minutes) <ul style="list-style-type: none"> ➤ Motion: To accept proposed 2026-2028 academic schedule as presented. <ul style="list-style-type: none"> • Presented with TBD dates for 2028 Reading Week • Noted that UC cluster recommends aligning 2028 Reading Week with Family Day <p style="text-align: right;">First: Emily Suderman Second: Tracey Woodburn Carried</p> 	EC.26.32.04
NURS 101: The Art and Science of Nursing – Helen Hamel (5 minutes) <ul style="list-style-type: none"> ➤ Motion: To approve NURS 101 as presented <ul style="list-style-type: none"> • Noted that for professional programs learning outcomes should Use Student Language and not learners. • Action Item: CIM Style Guide to be updated. Education Council secretary to set meeting. 	EC.26.32.05

	<p>First: ACC Second: Colin Elliott Carried</p>	
<p>NURS: Northern Collaborative Baccalaureate Nursing (NCBNP) BSN – Helen Hamel (5 minutes)</p> <ul style="list-style-type: none"> ➤ Motion: To approve NURS program as presented <ul style="list-style-type: none"> • Updated Program duration minimum and maximum language to align With BCBNP policies. 	<p>First: ACC Second: Trenna Johnson Carried</p>	EC.26.32.06
<p>ACE 134: Fishes of the Pacific Northwest – Natasha Lebedick (5 minutes)</p> <ul style="list-style-type: none"> ➤ Motion: To approve ACE 134 as presented ➤ Omnibus Motion: To approve ACE 134: Fishes of the Pacific Northwest; ACE 141: Monitoring Aquatic & Intertidal Habitats; ACE 142: Coastal Forest Management; ACE 154: Surveying Field Techniques; ACE 175: Wildlife Conservation & Monitoring; ACE 182: Stream Habitat Assessment & Restoration; ACE 190: Temperate Rainforest Ecology; and ACE 197: Environmental Monitoring Techniques as presented. 	<p>First: ACC Second: Colin Elliott Carried</p>	EC.26.32.07
<p>ACE: Applied Coastal Ecology Certificate – Natasha Lebedick (5 minutes)</p> <ul style="list-style-type: none"> ➤ Motion: To approve ACE Certificate as presented 	<p>First: ACC Second: Titi Kunkel Carried</p>	EC.26.32.08
<p>ACE: Applied Coastal Ecology Diploma – Natasha Lebedick (5 minutes)</p> <ul style="list-style-type: none"> ➤ Motion: To approve ACE Diploma as presented 	<p>First: ACC Second: Adam Nash Carried</p>	EC.26.32.09
<p>Scheduled Break (15 mins) Quorum Reconfirmed at 10:42 am</p>		
<ul style="list-style-type: none"> • Update: That an update on the progress of work done and the plan for the future of the CIM workflow for the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization be presented at the May EdCo meeting. <ul style="list-style-type: none"> • Now in CIM workflow with new title University Studies Associate Degree in Arts: Anthropology & Cultural Resource Management 		EC.26.32.10

<ul style="list-style-type: none"> • Short Cycle Notice and Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: Archaeological & Cultural Resource Management Specialization (10 minutes) • Amended Motion: That cluster be given an extension to complete course and program curriculum updates by December 2026. <p style="text-align: right;">First: Emily Suderman Second: Colin Elliott Carried</p>	EC.26.32.11
<ul style="list-style-type: none"> • Motion- Recommend to the Board of Governors the discontinuation of the UC Associate of Arts Specialization: First Nations Specialization. (10 Minutes) • Amended Motion: That cluster be given an extension to complete course and program curriculum updates by December 2026. <p style="text-align: right;">First: Emily Suderman Second: Titi Kunkel</p>	EC.26.32.12
<p>DISCUSSION AGENDA</p>	EC.26.33
<p>Land Acknowledgement and Efforts of Reconciliation</p> <p>Coast Mountain College collaborates with six First Nations in northwest British Columbia, the Haida, Ts'msyen, Nisga'a, Haisla, Gitksan, and Witsuwit'en as well as the Tahltan and acknowledges the traditional territories where its campuses stand.</p> <ul style="list-style-type: none"> • Cascadia Seaweed has opened a seaweed-processing facility in Port Edward through a partnership with Metlakatla Development Corporation • Prince Rupert Crest Hotel and Casino 100% owned by Gitxaala Nation with plans to turn into a report • News of a proposed data center outside of Terrace, but the Kitselas nation was not consulted https://kitselas.com/kdc-memorandum-clarification-regarding-rumours-of-a-proposed-data-center-on-joint-industrial-lands/ • Recognition that First Nations People are not a thing of the past. The concepts of Title and Treaty are not easy to resolve and we continue to learn more about them and develop our understanding. • College is hosting Indigenous Awareness Training June 22 on the Terrace Campus. • Institutional Accountability reporting is completed every year and also includes the College's indigenization work and the programming we deliver in Indigenous communities. We continue to keep adapting our work and expanding our knowledge base in line with Truth and Reconciliation. Noted ECCE, SSW and NURS and EDUA have particular indigenization within their program delivery. • Dawn McConnell working with Ali McDougall to create an Indigenous space on the Smithers Campus and should be open for September. • Fraser Valley is experiencing increased flooding. There are traditional ways of farming the area in the floodplains. Drawing on traditional knowledge and ways of knowing when it comes to stewardship of the land. 	EC.26.33.01

<ul style="list-style-type: none"> Recent lunch for students hosted by FNAC Kellie Nyce on the Hazelton campus. Appreciated the sharing of time and food with each other. One carpentry student is taking the skills learned in the carpentry program to build Gutting Troughs for salmon. Acknowledging the passing of Cree Musician Cris Derksen https://www.cbc.ca/arts/commotion/remembering-renowned-cree-musician-cris-derksen-9.7211009 	
REPORTS	EC.26.34
<ul style="list-style-type: none"> Leap Program Review – Kari Eisner / Kim McIntyre Presented program review. Noted contributions from Colin Elliott, Kari Eisner, Colt, Melanie Pollard and Kim McIntyre First Nations Council (FNC) – Priscilla Michell Priscilla Michell left at 11.21 am Education Policy Committee (EPC) – Emily Suderman Grading and Progression Policy and Procedures out for community review Academic Standing Policy and Procedures out for community review International Education Committee (IEC) – Adam Nash No agenda items and did not meet in May Educational Practice – Tracey Woodburn Emily Suderman and Tracey Woodburn attended cluster meetings with the exception of Developmental and Trades Reminder about course outline and term syllabi alignment and where this documentation can be found by faculty Recommendation that cluster communicate and confirm expectations around AI and that COLT is a resource for assessment re-designs. Discussion around missed exams and sick note requirements Delivered course statistics such as credentials earned and enrollment numbers and reminder that Institutional Resource can be asked for this data Educational Planning and Program Review – Tracey Woodburn BCcampus Regional Roadshow Prince Rupert June 8 Terrace June 9/10 <ul style="list-style-type: none"> ○ Curriculum Guidelines and Expectations Taskforce – Emily Suderman ● Notice of Motion: To accept the task force recommendations as presented. ● Notice of Motion: To end the task force and accept the objectives as completed. ○ Program Policy Taskforce – Emily Suderman ● Notice of Motion: To accept the task force recommendations as presented. ● Notice of Motion: To end the task force and accept the objectives as completed. 	EC.26.34.01

Meeting Adjourn: 11:57 Next Meeting: June 26, 2026	EC.26.35.00

Additional Links and Information:

[Education Council Bylaws - 2022](#)
[College and Institute Act](#)
[Meeting Schedule](#)

Acronyms

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference

