

**Minutes of the Education Council Meeting**  
**April 22, 2022**  
**Virtual via BlueJeans 10am-12pm**



**Membership:** Darjem Ponce, Dave McKeever, Waylon Roy, Marja Burrows, Colin Elliott, Michele Cook, Sarah Grielens, Emma Shack, Yash Babani, Reto Riesen, Tracey Woodburn, Debbie Smith (Lauren Fraychineaud), Titi Kunkel, Lana Reid (Trish Nuyten), Gord Weary, Jacqueline Goetz

**Guests:** Sandy Kaardal, Dave Smith, Golnoosh Namazi, Deidre Quinlan, Gord Urban

**Regrets:**

**Recording Secretary:** Emily Suderman (Allison Fenske)

**Meeting called to order:** 10:04am

*CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.*

*The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.*

<i>EC.22-22</i>	<b>Adoption of the Agenda</b>
<i>Carried</i>	<i>Motion to accept the agenda Marja Burrow/Michele Cook</i>
<i>EC.22-23</i>	Approval of Minutes from March 18,2022
<i>Carried</i>	<i>Motion to approve the minutes as presented Gord Weary/Colin Elliott</i>
<i>EC.22-24</i>	<b>Consent Agenda</b>
<i>EC.22-25</i>	<b>ACPAC</b>
<i>EC.22-26</i>	<b>Business Arising</b>
<i>EC22-26.01</i>	Task force on EdCo Process – Titi Kunkel This will be a slow process. Meeting next week.
<i>EC22-26.02</i>	Indigenization of Curriculum – Titi Kunkel Titi unable to attend, Postponed
<i>EC.22-26.03</i>	Fall Reading Week discussion -Dave McKeever (Trish Nuyten)

<p><i>Carried</i></p>	<p>Discussed at EPC without any formal conclusion. EPC has decided not to pursue the option for a fall reading week unless EdCo has further direction.  <b>Motion:</b> <i>To remove fall reading week from the agenda and to let individual departments set a schedule</i>  <i>Gord Weary/Reto Riesen</i></p>
<p><i>EC.22-26.04</i></p> <p><i>Carried</i></p>	<p>Updating Course Outlines/TCS – Sarah Grielens  Concerns that courses more than 10 years old are starting to be denied for transfer credit. Question of how to get this feedback to departments, and how to prioritize so that it’s not overwhelming  Task Force : Transfer Credit  Duties and Objectives: How to prioritize the updating of official outline for transfer purposes, process for departments to receive feedback on transferability, policy suggestions for discussion at EPC, streamline the easiest way to update curriculum.  Members: Sarah Grielens, Sandy Kaardal, Dave McKeever/Evan VanDyk, Gord Weary, Titi Kunkel  Chair: Sarah Grielens  <b>Motion:</b> <i>to create task force</i>  <i>Sarah Grielens/Michele Cook</i></p>
<p><i>EC.22-27</i></p>	<p><b>New Business</b></p>
<p><i>EC.22-27.01</i></p>	<p>EDCO Elections (Chair/Vice Chair)  Debbie to nominate Marja Burrows  2<sup>nd</sup> Dave  Reto to nominate Gord Weary  2<sup>nd</sup> Titi  Dave to nominate Sarah Grielens, who did not let her name stand  Secret ballot elected Marja Burrows as chair   Titi to nominate Gord, who did not let his name stand  Gord to nominate Dave McKeever  2<sup>nd</sup> Titi  Dave McKeever is vice chair by acclamation</p>
<p><i>EC.22-27.02</i></p>	<p>EDCO Elections (members)  New Seats held until March 2024  <ol style="list-style-type: none"> <li>1. Health Programs – Lauren Fraychineaud</li> <li>2. Human Service - Marja Burrows</li> <li>3. Business Administration – Dave McKeever</li> </ol> Returning seats held until March 2023  <ol style="list-style-type: none"> <li>4. Support Staff – Sarah Grielens</li> <li>5. Support Staff – Emma Shack</li> <li>6. Library/Student Services – Michele Cook</li> </ol></p>

	<p>7. Trades/Culinary Arts – Waylon Roy</p> <p>8. Business Programs – Evan VanDyk</p> <p>Vacant Seats held until March 2024</p> <p>9. University Credit – Reto Riesen</p> <p>10. University Credit Terrace – Gord Weary</p> <p>11. Access Education Terrace-</p> <p>12. Access Education Other-</p>
<p><i>EC.22-27.03</i></p> <p><i>Carried</i></p>	<p>EDCO 22/23 Meeting Schedule</p> <p><b>Motion:</b> <i>To accept the Education Council academic schedule, moving EdCo to the 4<sup>th</sup> Friday of every month.</i></p> <p><i>Reto Riesen/Michele Cook</i></p>
<i>EC.22-28</i>	<b>Reports</b>
<i>EC.22-28.01</i>	<p>Chair – Dave McKeever</p> <p>Informal task force to solicit student participation in governance. Very successful. We got communications on board and lots of nominations.</p> <p>Board business:</p> <p>Program review policy was passed by the board.</p> <p>The programs presented the 7 programs that were to be discontinued as recommended by Education Council.</p> <p>College budget was discussed.</p> <p>Graduation was discussed.</p> <p>ACE acquired a “marine classroom” with the required equipment. 12 passengers. The boat is named “the story the water tells”</p>
<i>EC.22-28.02</i>	<p>FNC – Priscilla Mitchell</p> <p>Priscilla unable to attend. Postponed</p>
<i>EC.22-28.03</i>	<p>EPC – Dave McKeever (Trish Nuyten)</p> <p>Grading and progression policy. Gone to the public and come back. Including the AUG funding and removing the Partially Complete grades. UW will no longer be a grade that faculty can enter. Will be presented in the May meeting.</p> <p>Scheduling policy and procedures, and also been recommended to present at the May meeting.</p>
<i>EC.22-28.04</i>	<p>Educational planning and Program Review – Tracey Woodburn</p> <p>5 Programs in the process of program review</p>
<i>EC.22-28.05</i>	<p>Educational Practice – Tracey Woodburn</p> <p>Instructional skills workshop currently taking place.</p>
<i>EC.22-28.06</i>	<p>International Advisory Committee Report – Colin Elliott</p> <p>April meeting scheduled for next week</p>
<i>EC.22-28.07</i>	<p>Cluster Reports</p> <p><b>Health</b> – Submitted report for accreditation. Should hear back shortly. Submitted the report to the BCCNM and the site visit will be in June.</p>

**CCP** – finishing instruction this week. Have an additional offering in Kitimat  
**UC Cluster** – schedule out soon for the fall. Trying to problem solve the room crunch. Meets over the next week.

**Trades** – wrapping up trades program and wrapping up current offerings. Had Red Seal students finish last week that had started in the Youth Explore Trades Sampler.

Motion to Adjourn – Sarah

**Meeting Adjourned at:** 1142pm

**Next Meeting: May 20, 2022**

ACRONYMS

CIM = Curriculum Information Management

FNC = First Nations Council

EPC = Education Policy Committee

TOR = Terms of Reference