

## Education Council Meeting Minutes

December 17, 2021

10:00 am – 12:00 pm Blue Jeans

Voting Attendees:

Dave McKeever, Evan Van Dyk, Colin Elliot (Brad Leier), Emma Shack, Sarah Grielens, Tracey Woodburn, Deidre Quinlan (Titi Kunkel), Catharine White, Waylon Roy, Reto Riesen, Debbie Sullivan (Lauren Fraychineaud), Edward Quinlan (Gord Urban), Kari Eisner, Michele Cook, Patricia Nuyten, Catharine White (Gord Weary)

Guests: Kāshā [Julie Morris], Leticia Doane, Matthew Beedle, Vicki Mackenzie-Denis, Jonathan Stone

Regrets: Priscilla Michell

Recording secretary: Emily Suderman

*Coast Mountain College would like to acknowledge the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt (Vera Dudoward).*

*The Councils would also like to recognize and extend our respect to all First Nations; Tahltan, Gitx̱san, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.*

Called to order at 10:04 am

Adoption of Agenda for December 17, 2021 Remove nursing admission changes. Motion: to approve the agenda as amended. Reto Riesen/ Sarah Grielens	EC.21-103
Approval of Minutes from November 19, 2021 Motion to approve the minutes as amended Sarah Grielens/ Tracey Woodburn	EC.21-104
<b>Consent Agenda</b>	EC.21-105
<b>ACPAC</b>	EC.21-106
<p>➤ Discussion of Chair</p> <p>The terms of reference are being revised for ACPAC. Discussions of indigenization should happen sooner, ACPAC is too late in the process. We've had challenges with who should chair this meeting. We have 2 problems with ACPAC: indigenization and being chair of ACPAC is a lot of work. EdCo is running on a shoestring budget. Ask for more resources and more manpower.</p> <p>We need a chair in order to make movement on a new Terms of Reference. Will discuss again at the January meeting when Titi can speak more to the changes on the Task Force.</p> <p><i>Motion to discuss at the January Education Council meeting that more resources be allocated for the ACPAC chair.</i> Reto Riesen/ Catharine White</p>	EC.21-106.01          <b>Carried, 1 abstention</b>
<b>Business Arising</b>	EC.21-107



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<p>➤ CIM updates Courseleaf is starting to respond to tickets in a timely manner. We have a few workflows that need to be addressed, specifically the discontinuation.</p>	EC.21-107.01
<p>➤ Task force on EdCo process – Titi Kunkel Has had several small meetings, and there are several people who haven't gotten back from her. She is looking for additional input. A formal report was given in 2017 that recommended a board liaison be established. Dave Smith now regularly attends our meetings.</p>	EC.21-107.02
<p>➤ University Studies: Environmental Geoscience Program Review <b>Motion:</b> That Education Council approves the University Studies: Environmental Geoscience Program review as presented.  <b>Moved by: Catharine White</b> <b>Seconded by: Deidre Quinlan</b>  Matthew Beedle gave a brief presentation highlighting the program deliverables, educational pathways, and action items from external review. The external review committee included Dr Cubley from Yukon University an along with Allison Lutz from Selkirk and Sylvie Krabes from CMTN.</p>	EC.21-107.03  <i>Carried</i>
<p>➤ Indigenization of Curriculum – Kasha Kasha shared resources for land acknowledge on the Coast Mountain website. Trades department requested access to the shared information available on Brightspace.</p>	EC.21-107.04
<p><b>New Business</b></p>	EC.21-108
<p>➤ Discontinue trades programs <b>Motion:</b> That Education Council approves discontinuation of CARPAPP3 - Carpentry Apprentice – Level 3.  <b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b>  <b>Motion:</b> That Education Council approves discontinuation of CARPAPP4 - Carpentry Apprentice – Level 4.  <b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b>  <b>Motion:</b> That Education Council approves discontinuation of ELTRAPP1 - Electrical Apprentice – Level 1.  <b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b>  <b>Motion:</b> That Education Council approves discontinuation of ELTRAPP2 - Electrical Apprentice – Level 2.  <b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b>  <b>Motion:</b> That Education Council approves discontinuation of ELTRAPP3 - Electrical Apprentice – Level 3.  <b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	EC.21-108.01  <i>Carried</i>  <i>Carried</i>  <i>Carried</i>  <i>Carried</i>  <i>Carried</i>



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<p><b>Motion:</b> That Education Council approves discontinuation of ELTRAPP4 - Electrical Apprentice – Level 4.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of ELTRF – Electrical Foundations.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of MILLF – Millwright Foundations.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of PLUMF – Plumbing Foundations.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of WELDC – Welding C Module.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of EMFF – Enhanced Metal Fabricator Foundations.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of EWELDF – Enhanced Welding Foundations.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p><b>Motion:</b> That Education Council approves discontinuation of ECARPF – Enhanced Carpentry Foundations.</p> <p style="text-align: right;"><b>Moved by: Waylon Roy</b> <b>Seconded by: Edward Quinlan</b></p>	<i>Carried</i>
<p>➤ <b>Reports</b></p>	EC.21-109
<p>➤ <b>Chair — Dave McKeever</b> Still working on student roles for student representatives. Some students have been attending meetings.</p> <p>➤ <b>FNC — Priscilla Mitchell, no report</b></p> <p>➤ <b>EPC — Deidre Quinlan</b> Jonathan Stone gave a presentation on changes that are being proposed for the Academic Integrity and Misconduct policy. The changes are large and faculty need to be aware of the direction so they can be included in the development of the changes. ACTION ITEM: to share proposed flow chart with Education Council</p> <p>➤ <b>Educational Planning and Program Review – Tracey Woodburn</b> Completed the policy and cleaned up the procedures. These policy and procedures will be coming to Education Council. Add Geoscience to next December 2022 agenda. Business Administration will present shortly, as they are wrapping up.</p> <p>➤ <b>Educational Practice – Tracey Woodburn</b> 33 instructor facing workshops and 13 drop-in times. Instructor showcase was incredibly well attended. It highlighted experiential place-based educational practices by our instructors. More metrics to come next meeting.</p>	<p>EC.21-109.01</p> <p>EC.21-109.02</p> <p>EC.21-109.03</p> <p>EC.21-109.04</p> <p>EC.21-109.05</p>



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<ul style="list-style-type: none"> <li>➤ International Advisory Committee Report –Brad Leier</li> <li>➤ Cluster Reports</li> </ul> <p>Business administration had a cluster meeting. Meeting minutes will be sent. Trades has a cluster meeting in January. Certificate program will come through with some additional changes. LEAP will also have a cluster meeting in January.</p>	<p>EC.21-109.06 EC.21-109.07</p>
<ul style="list-style-type: none"> <li>➤ <b>Next Meeting:</b></li> </ul>	<p>January 21, 2022</p>

Meeting Adjourned at 11:35 am.

### ACRONYMS

CIM = Curriculum Information Management

PNAC = Access to Practical Nursing

FNC = First Nations Council

EPC = Education Policy Committee

