Minutes of the Education Council Meeting
June 18, 2021, 10-12pm
Virtual Blue jeans

Membership: Bradley Leier; Callan Williamson; Cameron Thiessen; Dave Smith; David McKeever; Evan VanDyk; Gordon Weary; Inderjeet Singh; Justin Kohlman; Laurie Waye; Michele Cook; Michael Rauschenberger; Reto Riesen; Sarah Grielens; Troy Hanschen; Vicki MacKenzie-Denis

Guests: Emily Suderman, Julie Morris / Kāshā, Patricia Pryce, Karen McMurray, Golnoosh Namazi, Collin Elliot, Debbie Sullivan, Karen McMurray, Stan Bevan

In attendance: Dave McKeever, Leticia Doane, Adrianne Zacher Davidson, Emma Shack, Marja Burrows, Vicki MacKenzie-Denis, Karen McMurray, Titilope Kunkel, Tracey Woodburn, Adam Nash, Troy Hanschen, Sarah Grielens, Michele Cook, Danna Buick, Evan VanDyk, Jonathan Stone, Maisson Schulmeister, Cameron Thiessen, Dave Smith, Reto Riesen, Souad Hammami, Gordon Weary, Golnoosh Namazi, Regan Sibbald, Callan Williamson, Carla Ollenberger, Kelly Swain, Bernadette McNabb, Kezia Sinkewicz, Dave McKeever, Allison Conway, Bradley Leier

Regrets: Kari Eisner

Chair: Dave McKeever

Recording Secretary: Adrianne Zacher Davidson

CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitxsan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

Meeting called to order at 10:12am
Introductions

EC.21.76 Carried	**Adoption of the Agenda June 17 2021** • Removal: Engineering course changes • Additions: question from Callan, appointment of ACPAC (Sarah), EPC terms of reference--Titi Motion to adopt agenda: Tracey motion, Titi seconds
EC.21.77 Carried	**Approval of the Minutes from May 14, 2021** Motion to accept the minutes Titi moves, Sarah seconds
EC.21.78	**Consent Agenda**
EC. 21.79	**ACPAC**
	Tabled (ACPAC June mtg cancelled)
EC.21.80	**Business Arising**

	CIM updates
_EC.21.81_	**New Business**
EC.21-81.01	**Reading Week Dates – 2022 & 2023 [Dave]**
	• FYI Academic schedule should include approval of reading week dates.
	• In the past we have contacted program coordinators
EC.21-81.02	**ECCE Program – [Vicki]**
	• Amendment to ECCE course
	• Requirement for English 12 to be English 11 instead: rationale is that there is a huge demand for daycare in community and the ECE assistant program is a stepping stone to diploma.
	• Many students did not meet the English 12 requirement
	• Other programs that offer ECCA certificates, at UBC TEFL is the requirement, so as the first course that introduces students to the program; it could be English 11.
	• Addition on CIM-- 70% requirement achievement in each course, 2.67 GPA minimum.
	• Addition on CIM-- document that we do not provide the certificate at the end of the program--students will have to go to registry for that.
	• Department will provide language to update the website around wording of obtaining the certificate
	• https://www2.gov.bc.ca/assets/gov/education/early-learning/teach/ece/ece_application_renewal_assistant_certificate.pdf
	• https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/apply-for-ece-ecea-certificate
Carried	• Motion to approve amendments
	• Marja moved and seconded by Titi
EC.21-81.03	**e-Proctoring (discussion – request for motion)**
	• Look to ban e-Proctoring software
	• Academic integrity is not just about telling instructors what to do
	• Instructors might make decisions that go against govt.
	• This is also to protect students' academic freedom.
	• Academic freedom will be protected by banning the e-Proctoring software.
	• Faculty in other institutional discussions were mixed about using it.
	• There are ethical guidelines for using facial recognition software.
	• This technology is not particularly bad, but the small amount of transparency regarding using this data is what the operational problem with current offerings is.

	• Operationally speaking we do not have the means to support this through IT or COLT.
	• This raises the question as to why we are using it; ban it until we have a procedure in place.
	• Another point of view: don't ban it entirely but until the ethical issues can be worked out
	• Questions about privacy of student information, ethical guidelines, transparency and racial bias.
	• College and IT have already identified that we should not be using anything that stores information in the US. –what happens to the facial recognition data?
	• We do not know where the data goes; we cannot support something that is so apparently contrary to our policies.
	• If proctoring software is used, there should also be an alternative provided to the students.
	• BC Deans do not support it.
	• We are moving away from a virtual world.
	• Motion that CMTN not support the use of remote invigilation tools that involve automated recording and algorithmic analysis of data captured during invigilation, except in cases where the use of such 'remote proctoring software' is required by external accreditation bodies. (In May's last EDCO meeting moved by Catharine; Reto seconded)
Motion struck down	• Tracey, Cameron, Marja, Callan, Sarah, Troy, Gordon, Titi, Kelly, Evan, Emma oppose.
	• Tracy moved; Marja seconds
Carried	• Motion to: CMTN bans the use of remote invigilation tools that involve automated recording and algorithmic analysis of data captured during invigilation except in cases where the use of such 'remote proctoring software' is required by external accreditation bodies.
	• Moved by Callan, seconded, Tracey
	• Motion to immediately enact the ban
	• Side note: (COLT will be informing and contacting instructors and students)
Carried	• Moved by Callan, seconded, Marja
EC.21-81.04	**Work Integrated Learning – [Tracey Woodburn]** • Update with work integrated learning (intentional bringing together of work theory and practice) --Work theory and practice and integration • Bringing it to EdCo because we have had Ministry funding for the past year for two positions. • *RIIPEN:* place-based learning

	• *Level up* a part of *RIIPEN*—20 spaces, paid experiences; Level Up is a 2-8-week experience in any field. • Students will get paid for 80 hours and working with a real company to get these experiences. • Cluster visits to add experiences to curriculum. • In progress: update on the website, and handbook, new resources, Outcome campus connect—300 jobs available for students Riipen https://www.riipen.com/ Level Up https://www.riipen.com/levelup Program Summary Social Sciences Communications Sciences Accounting & Finance Operations & Project Management Contact North BC is a pilot project funded by the British Columbia provincial government to provide local access to online education programming from British Columbia's publicly funded colleges and universities, skills and training providers. Learners in communities in Northwest British Columbia can access their local online learning centre support services and their online programming without leaving their community. Student will also be offered academic and career supports to help further increase their successes. Services will include on-line on-demand tutoring, mentoring and work-integrated learning (such as, real-world in class projects, paid internships, and paid work-experiences). To get a head-start, we are opening 20 paid-work experiences this summer for eligible students of Contact North BC / Coast Mountain College. Projects are compete in about 8- hours over 2-8 weeks and each student is paid $1400 per project completed. Level UP — This Internship Program is eligible for Level UP — Student honorariums are paid by Riipen Outcome Campus Connect https://www.coastmountaincollege.ca/student-services/student-employment/outcome-campus-connect External email for employers or to send postings to the college careerhub@coastmountaincollege.ca
EC.21-81.05	**EPC terms of reference (TOR)** • Reviewed changes made at yesterday's EPC meeting • Updated from December 2016. • Changes: • The college name • Updated sections of the act • Not waiting for First Nations council to come to EPC meetings, but taking an active role. • Changes to the chair position. • Summary of notes instead of minutes will be taken. • Update to the name of the standing committee (specific to EPC) • Will continue with a monthly meeting through the summer and then once every 3 weeks following • Don't have formal motions at EPC—because it is a subcommittee • Student representation on the committee would be nice • Motion to approve the TOR for EPC
Carried	• Titi moved, Troy seconded
EC.21-81.07	**Appointment of ACPAC chair**

	• ACPAC chair on leave; Callan as interim chair in Summer months; Callan will continue because Lauren Fraychineaud might not return in Sept to chair (Callan has nominated himself)
	• Meetings over summer—continued
	• No motion
	• Sarah, Emily, Adam, Callan, Adrianne, and Dave to meet about CIM workflow—will look at the approval process—Callan will schedule a meeting
EC.21-81.07	**Question from Callan**
	• How will things be approved over the summer for courses?
	• Do name changes of licensing bodies need to go through EDCO--yes
	• Possible extraordinary council meetings and digital votes? —this is hard digitally because it is challenging to ask questions in real time
Carried	• Motion: Education Council delegates authority for urgent curriculum development to ACPAC for the period of July and August 2021. (Only courses in the CIM currently)
	• Titi motioned; Callan seconded
	• Discussion—authority delegated to ACPAC
EC.21-54	**Reports**
EC.21-54.01	**Chair — David McKeever** ➢ Held the provincial meetings, June 1—12 institutions represented virtually through the JIBC ➢ Micro credentials ongoing issue—suggestion to discussion and EDCO's role in that (possible standing agenda item and/or task force) ➢ Done through continuing ed dept (workplace training and contract services) ➢ . Camosun college has faculty curriculum leads within departments, one course release times for one of the faculty members to help with the curriculum. ➢ ACPAC resources for sept.
EC.21-54.02	**FNC — Charlotte Gonu** ➢ Not present
EC.21-54.03	**EPC — Titi Kunkel** ➢ Nothing to add; Will meet again in July and August. ➢ Work in progress will have access to document on T-drive
EC.21-54.04	**Educational Planning and Program Review – Tracey Woodburn** ➢ Geo science business in progress ➢ Social Work and YETS is on the schedule for the self-study report.
EC.21-54.05	**International Advisory Committee Report** – Bradley • Summary document established which indicates affiliations with other post-secondary institutions. • More pragmatic about how we are approaching partnerships
EC.21-54.06	**Cluster Reports** • Nothing to report • Reminder to take minutes and send them to Adrianne ZacherDavidson

- Everyone can access them on the t drive.

Meeting Adjourned at 12:26

Motion to adjourn

Marja motions

Next Meeting: Sep 24, 2021