

Minutes of the Education Council Meeting
March 15, 2019
Spruce 208 at 10:00am



Attending Members: Catharine White, Reto Riesen, Evan Van Dyk for Seth Downs, John Dyck, Lauren Fraychineaud for Marina Carere, Marja Burrows, Jessica Scafe for Kezia Sinkewicz, Emily Suderman, Sumitpal Singh, Stephen Salem, Laurie Waye, Keisha Reichert

Video Conference: Dinesh Gautam, Mercedes de la Nuez, Justin Kohlman, Julie Morris, Carrie Nolan

Guests: Colin Elliot, Maisson Schulmeister

Regrets:

Recording Secretary: Sharlee Edwards at meeting, Tracey Fell minutes

Meeting called to order at 10:03 am

CMTN's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.19-13	Adoption of the Agenda for March 15, 2019
<i>Carried</i>	<i>Motion to accept the agenda with additions John Dyck, Stephen Salem</i>
EC.19-14	Approval of the Minutes from February 15, 2019
<i>Carried</i>	<i>Motion to accept the minutes as presented Marja Burrows, Stephen Salem</i>
EC.19-15	Consent Agenda
	No Items
EC.19-16	Business Arising
EC.19-16.1	K-12 Curriculum – Stephen Salem
	The new K-12 curriculum is approved and is being implemented for G 11 & 12 this fall. For recruiting purposes, we are bringing through all our necessary changes. Clusters are hopefully working through getting their necessary changes done and the appropriate documentation. They are looking at having a G 12 final exam, but it is

	not official currently. All course outlines need to come through EDCO if the new curriculum affects the information in those documents.
EC.19-16.2	<p>Taskforce updates – Stephen Salem</p> <p>CMS – We are still working on the data upload. Some bugs being worked out of the catalogue. June/July is the timeline for faculty review.</p> <p>Bylaws – Last meeting was on Wednesday, two students attended. One more meeting next Wednesday. Cleaning up language as well as making bigger changes. Let Catharine know if you would like to participate but are not available Wednesdays.</p>
EC.19-16.3	<p>International Agreements – Justin Kohlman</p> <p>Nothing new to report at this time</p>
EC.19-17	New Business
EC.19-17.1	<p>ENGL 057 – Julie Morris</p> <p>Developed as an English for Academic Purposes course, designed to meet the needs of ESL students who want to develop their academic English skills, but also meet the needs of CCP students. The intent is to articulate it provincially with the Professional and Technical English. It is designed to prepare students for entry into academic and vocational programs. It will be recognized as a Provincial Level English, English 12 equivalent for entrance in to post secondary courses. It covers listening, speaking, reading and writing skills, as opposed to ENGL 190 that concentrates on writing and grammar skills. Admission requirements include Engl 11 or equivalent and IELTS score between 5-6.5. It is designed to develop confidence and competence in students academic English skills, and provides elements of Canadian culture and First People’s culture. Also focuses on the need to cite sources and avoid plagiarism. It includes 225 hours over 15 weeks at 10 hours per week and is 7.5 credits.</p> <p>This course exceeds the normal maximum CCP Engl course. More hands-on time is required to help students develop their academic language skills.</p> <p>The course outline as presented is quite prescriptive and does not allow a lot of room for instructor preference within course outline.</p> <ul style="list-style-type: none"> • The evaluation profile adjusted to include more flexibility: blog posting changed to other, with specification of blog postings as an example. • Topics in Health and Medicine, example: • Topics in Social Issues, example: <p>Motion to accept ENGL 057 as submitted with changes</p> <p>Mercedes de la Nuez and Laurie Waye</p>
Carried	
EC.19-17.2	<p>Harmonized Auto Service Tech Apprentice – Keisha Reichert</p> <p>All Trades are going through a Harmonization initiative, which is aligning competencies nationally. The ITA competencies have been rearranged between levels. All the levels are 210 hours. Some pre-requisites have changed. Students no longer need the hour requirement, they need to have completed the level before and they need to complete the levels in order. The effective date for the new program is September 1st. The last level 4 is being offered in April so most local students have gone through in more or less a cohort and will be finishing before the new program starts. There is no Gap training, so any students who started in a Non-harmonized program will be able to enter the Harmonized levels.</p> <ul style="list-style-type: none"> • Gender neutral language needs to be addressed, #5 and #3 <p>Motion to accept the new Harmonized Auto Service Technical Apprentice program with proposed changes</p>

<i>Carried</i>	Keisha Reichert, Marja Burrows, and Emily Suderman
EC.19-17.3	<p>Harmonized Electrical Apprentice – Keisha</p> <p>Prerequisites remain the same, need to be registered with the ITA and have completed the previous level. The transition for this program is a little more complicated and includes Gap training. Start and phase out dates are listed on the Program Summary. Gap A is for students between Non-harmonized level 1 and Harmonized level 2 and to address the missing competencies. Gap B is for students between Non-harmonized level 3 and Harmonized level 4. There is 60 hours of competencies there for students to pick up. Total program hours are 1200 hours as not all students require the GAP training.</p> <ul style="list-style-type: none"> • Clarify on admission requirements that levels are successive; students must have successfully completed the previous level to proceed to the next. <p>Motion to accept the Harmonized Electrical Apprentice as presented with proposed changes</p> <p><i>Carried</i></p> <p>Keisha Reichert, Reto Riesen, and John Dyck</p>
EC.19-17.4	<p>Harmonized Electrical Foundation – Keisha Reichert</p> <p>Prerequisites are the same, some competencies have changes, the hours have remained the same.</p> <p>Admission requirements under the new K 12 curriculum need to be researched:</p> <ul style="list-style-type: none"> • English as any of the English 10 options, worded as “4 credits at the English 10 level” • Look into Math • Look into Physics <p>Effective date in program summary form Winter 2019 as there is currently a program running.</p> <p>Motion to accept Harmonized Electrical Foundations tabled to next meeting to allow for clarification of admission requirements under the new K12 curriculum. Changes to be presented at April 12 ACPAC, and as a item on the Consent Agenda at April 26 EDCO.</p> <p><i>Tabled</i></p>
EC.19-17.5	<p>Recruitment Update: Jessica Scafe</p> <p>Any student carrying a teal backpack will be here for a tour so please be aware and make them feel welcome. Two April tours coming up: April 4 - Prince Rupert students interested in Health Sciences and Social Service programs, April 9 there are 60 gr 6 students coming. Long term planning for domestic students coming up. May 17 teacher test drive 7 teachers registered. Good faculty representation on our side. Last week Haida Gwaii recruitment for the business program and finding out about their interests. Standing invitation to the Skidegate Career Fair, Fraser Earl was able to attend for us. Another coordinator working group meeting and Trades Expo April 26 & 27. Volunteers needed for the Trades Expo as well as Riverboat days.</p>
EC.19-17.6	<p>BScN admissions change – Emily Suderman</p> <p>Students must meet UNBC admissions policy. Admissions and Records would like to add the Mature student status and University Transfer requirements word for word from the UNBC website to our admission requirements to make it clearer for students. Add to the current language on our website “The current general admission requirements for UNBC effective for September of 2019 “</p> <p>This will need to be updated every year.</p>

Carried	<p>Motion to amend the current BScN admissions requirements to say, “students apply to CMTN but must also meet UNBC admission requirements. Below is the current general admission requirements as effective 2019 Fall” and list the mature student entry as well as the transfer student requirement paragraphs word for word. The Registrar’s office will be responsible for reviewing and amending our website to include the UNBC general admission requirements.</p> <p>Emily Suderman, Reto Riesen, Lauren Fraychineaud</p>
EC.19-18	Reports
EC.19-18.1	<p>Chair – Catharine White</p> <p>BOG meeting April 5, observers welcome. Location has changed to Terrace. Lots of work is being done to the Bylaws, hopefully will be presented at the next EDCO. Faculty encouraged to attend. Email Catharine if you would like to attend but need a different date. Elections for Faculty and Support staff between now and the next meeting. seats are up for election. Notice will go out from RO. Election for Chair and Vice Chair at April meeting. EDCO will need a new chair. Although it is a two-year term, the Act requires that we hold an election every year.</p>
EC.19-18.2	First Nations Council – Karmen Smith
EC.19-18.3	<p>ACPAC – Emily Suderman</p> <p>ACPAC does not have a set membership. Please encourage faculty as well as anyone else who is interested to attend. The next meeting is April 12.</p>
EC.19-18.4	<p>EPC – Stephen Salem</p> <p>Currently working on the grading policy. The more faculty that are involved in developing the grading policy the better. There is no set membership, meetings are open to all interested parties.</p>
EC.19-18.5	<p>Educational Planning and Program Review – Carrie Nolan</p> <p>Programs undergoing review: Geoscience, Business Administration, and ACE. All are at different stages. Faculty please let DL clerks know if you have students at other campuses who will require exam invigilation. If you are teaching an intercession course and your course shell is not in Bright space that do not appear by March 31 you will need to submit a service desk ticket. A suggestion to add a link to the Write Away tutoring service in your course syllabus or on Bright space. Reminder that the WALA course Delivery of Instruction is being offered starting in April.</p>
EC.19-18.6	<p>International Advisory Committee – Emily Suderman</p> <p>No agenda items have been received.</p>
EC.19-18.7	<p>Cluster Reports</p> <p>Marja Burrows – Yuriko is representative to ACPAC. ECCE and SSW program review discussions.</p> <p>Minutes received from LEAP cluster</p>
	<p>Meeting Adjourned at: 11:40 am</p> <p>Next Meeting: April 26, 2019</p>