

**MINUTES OF THE
EDUCATION COUNCIL Meeting**
March 24, 2017
Room 208 at 10:00 AM

Present: Dave McKeever, Chris Gee, Emily Suderman, Kevin Jeffrey, Breanne Palahicky (Julia Moore), Ann Marie Merkel, Catharine White, Gurveer Kaur, Robin Cheer, Stephen Salem, Jessica Derow, Najuaith Roches (Linnea Waechter),

Video Conference: Reto Riesen, Mercedes De la Nuez

Regrets: Roxanne Ridler, Kezia Sinkewicz, Justin Kohlman, Barb McRae

Recording Secretary: Jessica Scafe

Meeting called to order at 10:11 am

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.17-13	<p>Adoption of the Agenda for March 24, 2017</p> <p>Addition: Trades to the change in the admission requirements for all trades foundations.</p> <p><i>Motion to adopt the agenda with additions</i></p> <p><i>Kevin Jeffrey and Ann Marie Merkel</i></p>
<i>Carried</i>	
EC.17-14	<p>Approval of the Minutes from March 3, 2017</p> <p><i>Motion to approve the minutes as presented</i></p> <p><i>Robin Cheer and Stephen Salem</i></p>
<i>Carried</i>	
EC.17-15	<p>Consent Agenda</p> <p>No Items</p>
EC.17-16	<p>Business Arising</p>
EC.17-16.1	<p>K-12 Curriculum Update – Stephen Salem</p> <p>No updates. With a new provincial election coming up, the cycle needs to be done before there are decisions regarding the K-12 curriculum.</p>
EC.17-16.2	<p>Applied Business Technology Update – Anne Marie Merkel</p>

BC Campus has changed their mandate. ABT is challenging as they have an odd dual registration system. Okanagan College believes with a better registration model that ABT could be successful. BC Campus is willing to assist with the transition. No decisions have been made yet regarding what will happen with ABT.

EC.17-16.3 Taskforce Updates

CMS funding – Rolled the funding over to the new year so it will not expire in March. We need to wait until the new director of IT has some more time on his hands to assist in selecting CMS software. Emily Suderman and Stephen Salem are just back from an Ellucian conference. NWCC uses an Ellucian program called Colleague as their student information system (SIS). After the 10th of April there will be a CMS meeting. Jessica Scafe will send out an invite to all participants.

EC.17-16.4 EdCo Elections

Reminder that this will be the meeting for all faculty and support staff as EdCo elections will be happening prior to the next EdCo meeting in April. Notification will be sent out by Jessica Scafe sometime next week. We encourage all current members to be nominated.

New Business

EC.17-17.1 ACPAC CHEM 190 – Chemistry of Brewing – Catharine White

New course developed by Dave Allen. Recently lost a few chemistry courses from the UC program. Chemistry applies to all areas of your life. Dave Allen developed the chemistry of brewing course. Pre-Reqs are English 12 to be open to all students. It is an introductory chemistry general interest course. Will be offered first as an intersession course as it should appeal to community members.

Housekeeping Changes: Effective date needs to be changed to the intersession semester start date.

*Motion to accept CHEM 190 as the chemistry of brewing course with effective date changed
Catharine White and Emily Suderman*

EC.17-17.2 ACPAC WORK 050 – Mercedes De la Nuez

Went to ACPAC and there were some housekeeping changes to be made.

This has not been added to the provincial articulation handbook yet but it will be in June. It has been approved as a provincially articulated course.

*Motion to accept WORK 050 as an acceptable elective for the dogwood program
Mercedes de la Nuez and Emily Suderman*

EC.17-17.3 EdCo Submission Form – Dave McKeever

Add to the form a footer that when the form was created so we can have version control. Add an approval date. Form will be a work in progress. No motion needed.

EC.17-17.4 Election Structure Change

To change the current bylaw 5.2 from....to “the chair and vice chair can serve up to 4 years” Suggesting – to change the EdCo by-laws to change chair and vice-chair elections

to be able to run for 4 terms. An election for both of these positions would still occur every two years but the chair would be able to serve more than two terms if elected.

EC.17-17.5 Trades Foundations Programs – Kevin Jeffrey

Request for Kevin Jeffrey to submit a program change form with a complete list of foundations programs this change will be affecting. INAC (Indigenous Affairs Canada) does not want students dropping out of their Grade 10 education to enter a trade. They are a federal body and we have a lot of students are not being funded by INAC due to the admission requirements. The foundation admission requirements currently state high school graduation recommended and that did not satisfy INAC funders.

Motion to add the following to all trades foundations admission requirements “High school graduation or mature student status”

Kevin Jeffrey and Stephen Salem

EC.17-18 Reports –

EC.17-18.1 Chair – Dave McKeever – In April there will be a presentation of the Vision and Strategy plan that Justin went over last EdCo. Reminder that this is the last meeting before EdCo elections begin for all positions excluding appointment members and students. Dave encourages all to nominate themselves or to encourage others from their departments to be nominated.

EC.17-18.2 Educational Practice – Carrie Nolan – Tabled

EC.17-18.3 EPC – Stephen Salem

Met a few times since the last EdCo. Getting through the academic appeals integrity policy. Left some terminology regarding suspension in the policy although those are rare circumstances. Holly Hovland will join the next meeting as she is the Appeal chair. Scheduling and timetabling policy is also being worked on and will be added to the EPC agenda soon as a separate sub-committee was formed. Transfer Credit policy on the website that needs to be formally approved.

EC.17-18.4 ACPAC – Ann Marie Merkel – Done During the Meeting.

EC.17-18.5 FNC – Barb McRae - Tabled

EC.17-18.6 Educational Planning and Program Review –

Carrie Nolan and Dave were in discussion on how this will happen. This will sit in Carrie’s portfolio as the Dean of Research and Learning Transformation.

EC.17-18.7 Cluster Reports

UC – New courses coming through EdCo soon and a new specialization in sustainable communities coming through soon as well.

Trades – Harmonization coming through and more value added programming. Students are struggling coming in so we are adding more essential skills for upgrading into the program and adding a practical component which can be done at NWCC.

Meeting Adjourned at: 11:21am

Next Meeting:

