

**MINUTES OF THE
EDUCATION COUNCIL Meeting**
March 18, 2016
Room 208 at 10:00 AM

Present: Brent Speidel, Reto Riesen, Chris Gee, Catherine White, Anna Raselli, Seth Downs, Dave McKeever, Reilly Kluss, Carla Ollenberger (Kezia Sinkewicz), Stephen Salem, Julia Moore, Regina Saimoto (Justin Kohlman), Kevin Jeffrey, Catherine White, Lothlan Olson, David Try, Seth Downs, Vena Hachkevich (Mercedes de la Nuez)

Guests: Michael Brandt, Emily Suderman, BJ Jensen

Regrets: Barb McRae,

Recording Secretary: Jessica Scafe

Meeting called to order at 10: am

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.16-11	<p>Adoption of the Agenda for March 18, 2016</p> <p>Move College and Institute act - it will be addressed under the chair report.</p>
<i>Carried</i>	<p><i>Motion to approve the agenda with amendments</i> Stephen Salem and Reto Riesen</p>
EC.16-12	<p>Approval of the Minutes from January 22, 2016</p> <p>Request to spell out abbreviations in Education Council Minutes.</p>
<i>Carried</i>	<p><i>Motion to approve the minutes from January 22, 2016</i> Kevin Jeffrey and Julia Moore</p>
EC.16-13	<p>Consent Agenda Items</p>
EC.16-13.1	<p>Recommendation to put trades stuff on the consent agenda from this meeting forward because they are changes that are regulated by the ITA. Agenda items are sent out to the members of Education Council one week before the meeting so everyone has a chance to review the material. If a member would like to discuss any items listed on the consent</p>

agenda, the items can be pulled from the consent agenda, otherwise, no discussion will take place.

Recommendation for trade's items to remain on the consent agenda, however, course outlines rather than ITA outlines need to be provided from this point forward. Although ITA does regulate trades program curriculum, NWCC has a say over learning styles and pedagogy to fit our needs as an institution.

Carried

Motion to accept consent agenda items: Heavy Duty Equipment Technician Level 2 , Diesel Engine Mechanic Level 2 and Truck and Transport Mechanic Level 2 as presented

Lothlan Olson and Kevin Jeffrey

1 Abstained

EC.16-14

Business Arising

EC.16-14.1

CMS Taskforce: Dave McKeever, Stephen Salem, Brent Speidel, Reto Riesen, Heather Kirk, and Ivor Mckay

Curriculum Management Software would allow program curriculum renewal and curriculum development to be a streamlined process by reducing paperwork among other things. Currently, a draft has been put into the purchasing department to post on BC Bid for interested vendors to present what they offer in terms of CM software. The taskforce will then get together and decide what functionality is needed in CM software. If a CM software is chosen, then a request for purchase will be put in to the purchasing department.

No motion required, information only.

EC.16-14.2

Class Length Taskforce: David Try, Chris Gee, Reto Riesen, Catherine White, Brent Speidel, and Anna Raselli

Task force report presented by Brent Speidel. This task force was created to review the issue of class length and its impact on learning. Due to the facts that there are many factors that determine a class length it was decided that it is not possible to provide a single recommendation or a set of guidelines on class length alone, as all programs have different parameters for learning. The recommendation of this task force is to refer to the issue to the CRLT in order to bring together research and best practice to formulate a set of learning principles that support faculty in adopting optimal strategies for whatever class length has been assigned to them.

Recommendation to pose a question regarding class length on class evaluations at the end of the term for student input.

Carried

Motion to approve the recommendation of the task force to refer the issue of class length to the Center for research and Learning Transformation

Brent Speidel and Chris Gee

EC.16-15	<p>New Business</p>
EC.16-15.1	<p>College and Institute Act – Dave McKeever Moved to chair report.</p>
EC.16-15.2	<p>ACPAC – Mark 250 – Seth Downs</p> <p>Business administration diploma second year elective titled Social Media Marketing. Will be offered in January 2017. Feedback from first ACPAC meeting was incorporated and then accepted on March 4th meeting. Business admin program ran a 9 hour social media marketing course last summer and it was popular, the hope is to gain more interest in the program with this course.</p> <p><i>Motion to accept the Marketing 250 course as a new elective in the Business Admin diploma program</i> Seth Downs, Stephen Salem</p>
EC.16-15.3	<p>ACPAC – CCSJ Certificate Program – Michael Brandt</p> <p>Requesting approval for changes to the Community, Crime, and Social Justice Certificate. Students have not been able to complete the program in a one year time frame due to courses not being offered.</p> <p>The following changes were made:</p> <p>English requirement was removed from the certificate. If students wish to go on to the Associate of Arts in Criminology specialization they will be required to complete the English requirement at this time. ENGL 101 OR ENGL 151 used to be required and now both have been removed.</p> <p>Two SSW courses have been incorporated: SSW 112 and SSW 113</p> <p>Instead of students completing both CRIM 103 and CRIM 104, they can now do either or.</p> <p>Instead of students completing both CRIM 135 and CRIM 230, they can now do either or.</p> <p>Recommendation for this item to be tabled and brought back at the next EDCO with a complete list of courses that will be required to complete the certificate. Currently, the form only lists the changes to the program and it should clearly detail what used to be required and what is now required for completion.</p> <p><i>Motion to table the item when recommended changes to the ACPAC forms have been completed and brought back to next EDCO meeting on April 15.</i> Carried Approved by consensus. Two abstained.</p>

EC.16-15.4	ACPAC Chair
<p>David Try was acting ACPAC chair, however, now that David Try has officially taken over for Pouyan Mahboubi on EDCO, he has decided to remain ACPAC chair. No motion needed.</p>	
EC.16-15.5	<u>Education Council Renewal – BJ Jensen</u>
<p>Extensive discussion and input was provided to a final draft version of the 'NWCC Education Council Renewal' report by MasAlta Consulting (Blaine J. Jensen). The report and its recommendations will become a standing item on the EdCo agenda until the Council is satisfied that the recommendations have been satisfactorily implemented. See report archived in hyperlink above 'NWCC Education Council Renewal' for more information.</p>	
EC.16-16	Reports – Tabled for next meeting as time did not permit.
EC.16-16.1	Chair – Dave McKeever
EC.16-16.2	EPC – Stephen Salem
EC.16-16.3	ACPAC – David Try
EC.16-16.4	FNC – Barb McRae
EC.16-16.5	Educational Planning and Program Review
EC.16-16.6	Cluster Reports
<p>Meeting Adjourned at: 12:21pm Next Meeting: April 15, 2016</p>	