

MINUTES OF THE
EDUCATION COUNCI Meeting
March 27, 2015
Room 208 at 10:00 AM

Present: Chris Gee (Vice-Chair), Ian Hamilton, Kimberly McIntyre, Kerry Clark (Gerry Gauthier), Tanya Rexin, Reilly Walker, Lothlan Olson, Debbie Stava, Ann Marie Merkel, Julia Moore, Mercedes de la Nuez, Reto Riesen (Chair), Kathy Haley (Amanda Kirkham)

Guests: Michael Brandt

Videoconference: Regina Saimoto, Desiree Louis, Rocque Berthiaume

Regrets: Ken Burt, Dave McKeever, Priscilla Michell

Recording Secretary: Jessica Scafe

Meeting called to order at 10:05 am.

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

<i>EC.15-11</i>	Adoption of Agenda for March 27, 2015 Additions to the Agenda <ul style="list-style-type: none">- Minute approval day is incorrect- Next meeting date is incorrect- Add "UC Smithers" under new business
<i>Carried</i>	<i>Motion to adopt the agenda</i> Kimberly McIntyre/Tanya Rexin
<i>EC.15-12</i>	Approval of Minutes from February 27, 2015 No Additions to the minutes
<i>Carried</i>	<i>Motion to approve the minutes</i> Riley Walker/Mercedes de la Nuez

EC.15-13	Business Arising
EC.15-13.1	<p>EPC Policy Update – Deletion or Relocation of College Programs</p> <p>The EPC committee met on March 26, 2015. Revised the deletion or relocation policy which is now titled “Suspension or Relocation of college programs”. The section “procedures” was removed from the policy and a separate procedures guideline was created. Guiding principles were also added to the policy. No further input from clusters was received. The draft needs to go to BOG and legal for review.</p> <p>Recommendation for the policy to go back to the EPC committee to discuss adding a timeline around suspending programs. Possibly adding deletion after a period of time.</p> <p>Housekeeping: Remove “deletion” from page 3. Add “VP Academic” under administrative responsibility on page 1. Add (1.e) to page 2 right after (1.b).</p>
EC.15-13.2	<p>Academic Probation and Suspension Policy</p> <p>No critical feedback received from ABT, BADM, or Nursing clusters.</p> <p><i>Motion to adopt the academic probation and suspension policy</i></p> <p><i>Lothlan Olson/Regina Saimoto</i></p> <p><i>Carried</i></p>
EC.15-13.3	<p>Nursing Admission Requirements – Kathy Haley</p> <p>Proposing changes to nursing admission requirements in college calendar regarding ESL students. Currently, the admission requirements do not speak to ESL students. CNC and UNBC have passed the proposed changes.</p> <p>Under the proposed changes, if a student declares that they are ESL, then the student will need to meet the proposed requirements and get 67% in English 12 and write one of the two English language tests. If they do not declare, they may be able to communicate effectively but they run the risk of failing out if they cannot. Support will be offered however, in the past ESL students have had to leave the program because of communication challenges. The NCBNP feels declaring is in the student’s best interest and is not meant to provide a barrier to the student.</p> <p>Changes to the admission requirements will read as follows:</p> <p><u>“Applicants whose first language is not English, regardless of citizenship or country of origin, must submit evidence of English language proficiency prior to admission. For the NCBNP the follow are required for admission:</u></p> <p><u>Fulfillment of the BC Secondary School English 12 requirement (67% C+), or equivalent and either an IELTS (International English Language Testing System) or a CELBAN (Canadian English Language Assessment for Nurses) with current, valid results and scores as set by CRNBC for the year of admission.”</u></p>

Second proposed change is to align NWCC's admission requirements with UNBC and to create this alignment, NWCC needs to add the grade of "C+" next to the percent grade of 67%.

Suggestion to increase the percentage and letter grade of English language requirement and to make it mandatory for ESL students to meet with a student advisor. Due to UNBC striking earlier this month, Kathy Haley was not able to discuss that with UNBC. It is imperative the CNC/UNBC/NWCC all agree to changes that are submitted to EDCO. Currently, UNBC has 67% as their requirement and NWCC needs to adhere to that.

Carried
Motion to accept the insert underlined above in the college calendar
Tanya Rexin/Kerry Clark
One opposed and one abstained

Carried
Motion to add the letter grade of "C+" in front of the 67% for all courses that are mentioned under the admission requirements
Kathy Haley/Riley Walker

EC.15-14 New Business

EC.15-14.1 ABT – CPAC – Deb Stava speaking on behalf of Sandy Clark

ABT 121 – Changes brought forward were changes to the evaluation profile to bring it in line with the collaborative for Fall 2015. Change to the graded assignments and breakdown in the course outline.

ABT 131 – Change to the learning outcomes to be updated for current software practices. Question from CPAC regarding instructor qualifications (see below) which apply to all courses. The qualifications will be applied to all course outlines.

ABT 151 – Evaluation profile change to match recommendation by the collaborative. Redistribution of graded assignments and adding an assignment “editors challenges”

ABT 236 - Learning outcomes updated to be in line with current practices and software used in the program.

Motion to accept the recommended changes to ABT 121, ABT 131, ABT 151, and ABT 236 and add instructor qualifications to all course outlines.

Carried
Debbie Stava/Tanya Rexin

EC.15-14.2 **Crim 131 – CPAC**

Made changes to current course offering Criminology 131. Removed pre requisite for the course. No pre requisite is needed at any other institution in BC. Some course content was added to reflect the issues that are most relevant to people in the north and aboriginal people.

“A number of issues of contemporary concern will be examined, particularly as they relate to northern and first nations residents, these include: Police deviance/wrong doing, racial profiling, murdered/missing aboriginal women/girls, police oversight and accountability, access to justice, legal system oversight and accountability, wrongful conviction, mental health and the criminal justice system and criminal reform justice”

Under the “Required Instructor Qualification” section on the CPAC from, add “MA Criminology or a related discipline”

Carried Motion to accept the removal of the pre requisite “Crim 101” from the course outline and add course content underlined above.
Rocque Berthiaume and Julia Moore

EC.15-14.3 **Upcoming Election Reminder**

Notice of election has been circulated and is posted. If people would like to run we require nomination forms on April 7th. Council will turn over, we are completing end of two year terms. New council members will be attending first meeting on April 24. Sent the request to the president’s council and so far we have no nomination forms in. Looking for representation from every constituency group. Trades has been noticeably absent at the EDCO table since Fall 2014.

Reminder that next meeting there will be chair and vice chair elections. Reto will not be able to run again. Student reps are here until Fall.

EC.15-14.4 **UC Smithers Update – Tanya Rexin**

Provided notice to EDCO that when the budget goes to BOG in April, it will include a recommendation not to offer face to face university credit courses at the Smithers campus next year. Formal notice will be provided at the next EDCO meeting. The criteria that has been discussed will be addressed in a formal submission. The major factor is low enrollment in the courses.

UC Terrace/Rupert – No final timetable or schedule for Fall finalized yet.

UC Rupert - The college is interested in offering fewer sections of UC courses in 2015/2016. The Academic Departments will work together to try offering as much of the associate(s) of arts and science degrees as possible in Terrace and Rupert.

EC.15-15	Reports
EC.15-15.1	<p>➤ Chair – Reto Riesen</p> <p>Last BOG meeting was before the last EDCO meeting. No update. Next BOG meeting is April 17 2015. Academic Governance Council meeting in Vancouver is the same date of the next EDCO meeting. Reto was there last October and found it useful to see how EDCO meetings go at larger institutions. Recommend we find someone to send to the AGC meeting and interested parties should put their name to Reto, Deb Stava, or Jessica Scafe.</p>
EC.15-15.2	<p>➤ CPAC – Debbie Stava – No other updates other than the courses that came to EDCO today.</p>
EC.15-15.3	<p>➤ ACKAC – Scheduled to meet March 31. No update yet.</p>
EC.15-10.4	<p>A5 – Ann Marie Merkel</p> <p>Passed suspension and deletion policy. Referenced to social media policy as well is communications and wanted to get feedback from them. Sent recommendations to that table.</p>
EC.15-10.5	<p>➤ Education Policy Committee</p> <p>Met yesterday. Did work on suspension and relocation policy. Will take comments from today back to EPC.</p>
EC.15-10.6	<p>➤ Educational Planning and Program Review – Tanya Rexin</p> <p>Program Review for Criminology is still being reviewed and still waiting for updates.</p>
EC.15-10.7	<p>➤ FNC – Priscilla Michell - No Reports</p>
EC.15-10.8	<p>➤ Core Review – Tanya Rexin</p> <p>Has been sent to Gerry and has not been approved for release to EDCO yet. It is an action item for next month.</p>
EC.15-10.9	<p>➤ Clusters</p> <p>ASE has a cluster meeting May 5th UC will be April 27th</p> <p>CCP is next meeting is April 27. CCP has put schedule into registrar’s office for mapping. Not possible to have it done by April 1st but is being worked on. Lots of changes to CCP in terms of tuition and collection of that tuition and changes to the fee structures. Hoping to be ready to register by end of April which gives more time than usual to recruit and market the programs. An ongoing concern of CCP is marketing and recruitment. Finding that parents are unaware that 1st and 2nd year UC is available at our campuses.</p> <p>Recommendation that student reps should be attending high schools with cluster groups when it comes to marketing and recruitment.</p>

Reason that promoting programs/courses is not happening comes down to not knowing whose responsibility it is to promote the programs. It is very hard to coordinate with other departments to make visits out to the community together.

Recommendation to involve communications (or someone) to submit a request for fall recruitment sign up and have clusters go out into the community as a team.

Action Item: Send recommendation from EDCO table to marketing/communications (Sarah Zimmerman) regarding interest in coordinating recruitment strategies. Possibly including Sarah Zimmerman and Holly Hovland, instructors, and other volunteers (student reps/student ambassador) to go together to the high schools and do a formal event. Recommendation for Holly Hovland to put word out for students to volunteer for trade show.

Motion to adjourn meeting at 12:09 p.m.

Reto Riesen/Julia Moore

Next meeting: April 24, 2015