

**MINUTES OF THE
 EDUCATION COUNCIL MEETING**
 October 24th, 2014
 Room 208 at 10:00 AM

Present: Reto Riesen, Chris Gee, Ian Hamilton, Julia Moore, Kim McIntyre, Ann Marie Merkel, Regina Saimoto (Alice Maitland), Priscilla Michell, Lothlan Olson, Reilly Walker, Ken Burt
Videoconference: Dave McKeever, Debbie Stava (Ann Rowse), Desiree Louis, Mercedes de la Nuez, Rocque Berthiaume, Danielle Smyth
Regrets: Debbie Stava, Gerry Gauthier, Regina Saimoto
Recording Secretary: Meredith MacLeod

Call to Order: Reto Riesen called the meeting to order at 10:11 a.m

NWCC's Education Council would like to thank the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory Education Council meetings take place. We particularly acknowledge Sigidimnak Xbisuunt, Vera Dudoward.

The Councils would also like to recognize and extend our respect to all First Nations: Tahltan, Gitksan, Nisga'a, Haisla, Wet'suwet'en, Haida, Heiltsuk, Nuxalk, Oweekeno/Wuikinuxv, and Dakelh, who, along with Tsimshian people, we continue to collaborate and share goals of educational success.

EC.14-36	Adoption of Agenda Addition to the Agenda: - Applied Research Update (Business Arising) <i>Motion to adopt the agenda, as amended.</i> <i>Carried</i> Chris Gee / Dave McKeever
EC.14-37	Approval of Minutes from September 26th <i>Carried</i> Motion to pass minutes from September 26 th . Reilly Walker / Julia Moore
EC.14-38	Business Arising
EC.14-38.1	➤ MPO Program—Danielle Smyth

A working group will be formed to review all MPO information and compile questions and issues to be discussed. Request that the CPAC Chair/representative be present at this meeting.

ACTION ITEM: Working MPO Group to discuss program issues. Members: Danielle Smyth, Chris Gee, Priscilla Michell, Alice Maitland, Reilly Walker, Mercedes de la Nuez

EC.14-38.2

➤ **Suspension/Cancelation Policy**

The suspension/cancellation policy is called “Deletion or Relocation of College Programs.” The document is a scanned version as no hard copy was available. All policies should be easily accessible and available on the website.

Discussion:

- Policy needs to be updated. It is from 1996, with a review date of January 31, 2003.
- Slang within the policy needs to be removed. Should be more formal.
- The policy name is a contradiction; the deletion and the relocation of a program should be different policies/procedures as the factors differ.

Education Policy Committee will be resurrected in order to review this policy. Membership can be fluid; Education Council members should put their names forward if they wish to be involved.

Motion to refer the “Deletion or Relocation of College Programs” policy to the Education Policy Committee. EPC should consider separating the current policy into two and present drafts at the next EDCO meeting.

Carried

Alice Maitland / Ann Marie Merkel

EC.14-38.3

➤ **Applied Research Update**

A contract has been signed with UNBC for Applied Research, effective January 2015. The application fee is \$100 per submission. To date, few applications have been received. All inquiries and applications should go to Regina Saimoto. The plan remains to submit all applications as one, to avoid high costs. Applied Research affects all departments, including Culinary Arts. It also includes observing live animals as well. All coordinators should be made aware of this requirement and contact Regina, if applicable to their program.

EC.14-39	New Business
E.C.14-39.1	<p>➤ Elections Update (By-Election and Student)</p> <p>The By-election for the three vacant Education Council seats is ongoing. The closing date for nominations is Friday, October 31. The seats available are 1 Health Program seat, 1 Support Staff seat and 1 Trades seat.</p> <p>The Student election for the one vacant Education Council student seat is ongoing. The closing date for nominations is Friday, October 31. The available seat is for a student attending any campus other than Terrace or Prince Rupert. If this call for nominations is unsuccessful, the fourth call will be made available to a student at any campus.</p>
EC.14-39.2	<p>➤ Summary of Motions 2013-14</p> <p>Further information will be added to the Summary of Motions 2013-14 in order for members to properly review the summary. This updated version will be circulated to members. The Summary of Motions will be voted on at the November meeting.</p>
EC.14-40	Reports
EC.14-40.1	<p>➤ Chair – Reto Riesen</p> <p>Academic Governing Council (AGC) Report: AGC is a semi-annual meeting of chairs of Education Councils of colleges and similar institutes that are governed by the College and Institute’s Act. While new universities, such as TRU, have dropped out, additionally, the Justice Institute is attending. I represented NWCC for the first time after a break of two or three years.</p> <p>Government info through AGC: The director of Education Quality Assurance (EQA) reported on a Green Paper; EQA should apply to public and private institutions, and be BC’s post-secondary “brand”. The feedback seemed to have been uniform - no additional reporting to Victoria. It seems that one reason for this is to deal with private institutions after their industry board (PICTIA) was found lacking, and was incorporated into AVED. It looks like an additional headache for institutions. (D. Rodgers/AVED) At the same time, the Education Ministry is transforming curriculum of K-12, obviously with consequences for us. It is supposed to be less descriptive, and more in depth, enabling cross-curricular competencies. How to test? Will there still be grades? Interesting times for admission officers at post-secondary institutions.</p> <p>BCCAT reported that: - A new Associate degree has been approved; greater career/professional or applied</p>

focus.

- Provincial bodies of BC, Alberta, Ontario and N.B. agreed to enhance student mobility across provinces. The BC model of articulation is easy to sync with Alberta, but Ontario will be more difficult.
- Outcomes of transfer students at universities – while transfer students trail after the first year, they catch up after two, and are slightly ahead of other students after three years.

EdCo’s relationship with Boards as defined under the College & Institute Act:
 R. Plett from BCIT shared a table on the responsibilities of each. Recent court cases have raised awareness across the sector. The workload, and the exact procedures for EDCOs are dependent on size of institutions; for example BCIT has approved 1600 course changes in one year, and the EdCo chair has legal counsel.

In my view, AGC is a valuable resource to our small college as we go about bettering governance. Individual institutional updates available if desired.

EC.1440.2 ➤ **CPAC – Debbie Stava**

No Report

EC.1440.3 ➤ **A5 – Ann Marie Merkel**

Transfer Credit Policy was recently brought forward from A5, and has been reviewed by EdCo.

Motion to approve the Transfer Credit Policy.

Ann Marie Merkel / Reilly Walker

Carried

EC.1440.4 ➤ **FNC – Priscilla Michell**

First Nations Council is made up of representatives of the First Nation communities in the NWCC area. The Aboriginal Service Plan (ASP) Committee, which provides funds to communities for community-based training, is having issues with membership numbers. As the goal is to have as much First Nations representation as possible on the ASP committee, it will now be a standing item on the First Nations Council agenda, with all work being done at our table.

The Aboriginal Cultural Knowledge Advisory Committee (ACKAC) review courses and programs for First Nations content has been dormant for some time. It was suggested at the First Nations Council table that ACKAC could be revived through

First Nations Council. This idea is in the works, Priscilla will speak to Gerry about it. ACKAC could be a standing item on the First Nations Council agenda (like ASP) as membership and attendance is consistent there.

It was brought to the attention of First Nations Council that the use of the Longhouse may be changed, moving Student Services out and Work Force Training in. When the Longhouse was built, First Nations Council worked hard to shape the purpose of the space. It was initially approved to be a cultural space, to attract students to give them a sense of belonging. First Nations Council feels very strongly that the Longhouse must remain a student space, with Student Services located there. Priscilla is unable to attend the next Board of Governors meeting, but they will be notified of First Nations Council desire to see the Longhouse remain as is.

EC.1440.5

 ➤ **Educational Policy Committee**

No Report

EC.1440.6

 ➤ **Educational Planning and Program Review**

No Report

EC.1440.7

 ➤ **Clusters**

Applied Business Technology–

- Currently the ABT program only has two instructors and a half-time coordinator.
- The provincial collaborative is slowly dwindling with only 11 B.C. institutions participating. Every year BC Campus promises to pull out and not support the collaborative, but this has not occurred yet. If BC Campus pulls out, it could mean the end of the program. Some planning is needed in case this takes place. Possibilities for the program could be a smaller collaborative, to host our own online program, or return to face-to-face delivery.

CCP–

- The online course IL FN ST 050 will not be offered in Winter 2015 because the overall outcomes are low.
- The BC Fundamental Articulation Committee has been approved dollars targeted for provincially developing English course packages for the 6 fund levels. The developer postings will be announced soon.
- CCP Customized Education Plans (CEPs): to support students to experience success at NWCC and provide support that increase retention and program completion. The CEPs are being implemented at all NWCC campuses under

the direction of the CCP Dean with CCP coordinators and instructors.

- Prior Learning Assessments (PLA): Are the “recognition for the skills and knowledge readily possessed regardless of how or where your learning took place. CCP is working on compiling a master list of courses available for PLA options to support students in meeting program or Adult Dogwood requirements.

EC.1440.8

➤ **Core Review - Tanya Helton**

No Report

Meeting Adjourned: 12:15 p.m.

Next Meeting: **November 28th**