coast mountain college

**EDUCATION COUNCIL (EdCo) - MEETING AGENDA**

**Date and Time:** November 20, 2026 | 8:30 am to 12:30 pm

**Location:** Microsoft Teams

*Coast Mountain College collaborates with six First Nations in northwest British Columbia, the Haida, Ts'msyen, Nisga'a, Haisla, Gitxsan, and Witsuwit'en as well as the Tahltan and acknowledges the traditional territories where its campuses stand.*

Call to order and declaration of Quorum: (1 minute)

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| **Approval of the Agenda and Consent Agenda for November 20, 2026 (2 minutes)**<br><br>**For Approval:** EdCo Agenda | EC.26.57 |
| **Approval of Minutes from October 16, 2026 (2 minutes)**<br><br>**For Approval:** EdCo Minutes | EC.26.58 |
| **CONSENT AGENDA** | EC.26.59 |
| **ACTION AGENDA** | EC.26.60 |
| **Vice Chair By-Election – Reto Riesen (10 minutes)**<br>Marja Burrows has stepped down from EdCo due to ongoing scheduling conflicts.<br>Yuriko Riesen has taken over as the Human Services Cluster representative.<br>A new EdCo Vice Chair needs to be elected.<br><br>EdCo Bylaws:<br>3.2.3 The election of the officers will be by secret ballot.<br>3.2.4 Should a vacancy occur in the seat of Chair and/or Vice Chair, a new Chair/Vice Chair will be elected at the next scheduled meeting. | EC.26.60.01 |
| **Bylaw Taskforce Chair Replacement (5 minutes)**<br>Marja Burrows will remain on the Taskforce but has requested that another EdCo member take over as Chair.<br><br>EdCo Bylaws 6.3.1.3 The appointed Taskforce Chair must be a member of EdCo. | EC.26.60.02 |
| **NURS 101: The Art and Science of Nursing – Helen Hamel (5 minutes)**<br>➢ **Motion:** To accept NURS 101 as presented.<br>First:<br>Second: | EC.26.60.03 |
| **NURS 220: Extended Clinical Practicum I – Helen Hamel (5 minutes)**<br>➢ **Motion:** To accept NURS 220 as presented.<br>First:<br>Second: | |
| **Scheduled Break (15 minutes)** | |

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| **DISCUSSION AGENDA** | EC.26.61 |
| **Land Acknowledgement and Efforts of Reconciliation**<br>Coast Mountain College collaborates with six First Nations in northwest British Columbia, the Haida, Ts'msyen, Nisga'a, Haisla, Gitxsan, and Witsuwit'en as well as the Tahltan and acknowledges the traditional territories where its campuses stand. | EC.26.61.01 |
| **7-Year Course and 5-Year Program Articulation Reports – Sarah Grielens (15 minutes)**<br>EDU-008 Program and Course Development Policy<br>4.3 Curriculum that has not been through the EdCo approval process in the last seven years will be presented by the Registrar at the November EdCo meeting. Clusters will be expected to report back at the February EdCo meeting with a work plan for renewing curriculum within two academic years.<br>5.5 The Registrar will bring to EdCo programs and courses that have been inactive for five years. Clusters will be expected to review and report back to EdCo with a recommendation to either continue or discontinue the course/program. | EC.26.61.02 |
| **REPORTS** | EC.26.62 |
| • **EdCo Chair Report –** Reto Riesen<br>• **First Nations Council (FNC)** – Brianna Gibson<br>• **Education Policy Committee (EPC)** – Emily Suderman<br>• **International Education Committee (IEC)** – Adam Nash<br>• **Articulation and Curriculum Committee (ACC)** – Adam Nash / Emily Suderman<br>• **Educational Practice** – Tracey Woodburn<br>• **Educational Planning and Program Review** – Tracey Woodburn | EC.26.62.01 |
| **Meeting Adjourn:**<br>**Next Meeting: December 18, 2026** | EC.26.63 |

**Additional Links and Information:**

Education Council Bylaws - 2022
College and Institute Act
Meeting Schedule

**Acronyms**

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference