

## Education Council Meeting Agenda

September 27, 2024

10:00am – 2:00pm

Kaltura <https://cap1-smart.newrow.com/#/room/ft44cap>

Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.

We also collaborate with our close neighbors in the Tahltan Nation.

Call to order and declaration of Quorum: (1 minute)

<b>Approval of the Agenda and all items on Consent Agenda (2 minutes)</b>  For Approval: EdCo Agenda	EC.24.50
<b>Approval of Minutes from June 26, 2024 (2 minutes)</b>  For Approval: EdCo Minutes	EC.24.51
<b>CONSENT AGENDA</b>	EC.24.52
<b>ACTION AGENDA</b>	EC.24.53
<b>Council Membership – Standing Committees (20 minutes)</b> <ul style="list-style-type: none"><li>- Academic Appeals Committee</li><li>- Articulation and Curriculum Committee</li><li>- Education Policy Committee</li><li>- International Education Committee</li></ul> <b>General Committee Requirements:</b> <ul style="list-style-type: none"><li>• A name for the standing committee.</li><li>• An interim Chair (who must be an EdCo member).</li><li>• EdCo Standing Committees will have representatives from EdCo and the College community.</li><li>• Chair and Co-Chair of a standing committee must be EdCo members.</li><li>• The first task of a new standing committee is to develop the committee. Terms of Reference for EdCo approval.</li></ul> <b>6.2.6 Council membership on standing committees shall be determined at the September meeting of each year</b>	EC.24.53.01
<b>HCAS 1011: Concepts for Practice – Callan Williamson (10 minutes)</b> <ul style="list-style-type: none"><li>➤ <b>Motion:</b> To approve HCAS 1011 as presented.</li></ul> <p style="text-align: right;"><b>First:</b> ACC <b>Second:</b></p>	EC.24.53.02
<b>HCAS 1021: Introduction to Practice – Callan Williamson (10 minutes)</b> <ul style="list-style-type: none"><li>➤ <b>Motion:</b> To approve HCAS 1021 as presented.</li></ul> <p style="text-align: right;"><b>First:</b> ACC</p>	EC.24.53.03

	<b>Second:</b>	
<b>HCAS 1031: Interpersonal Communications – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1031 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.04
<b>HCAS 1041: Lifestyle and Choices – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1041 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.05
<b>HCAS 1051: Common Health Challenges – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1051 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.06
<b>HCAS 1061: Cognitive or Mental Health Challenges – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1061 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.07
<b>HCAS 1071: Personal Care &amp; Assistance – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1071 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.08
<b>HCAS 1081: Practice in Multi-Level/Complex Care – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1081 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.09
<b>HCAS 1091: Experience in Home Support/Assisted Liv – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1091 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.10
<b>HCAS 1101: Complex Care Preceptorship – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS 1101 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.11
<b>HCAS: Health Care Assistant (HCA)   Certificate – Callan Williamson (10 minutes)</b> ➤ <b>Motion:</b> To approve HCAS Certificate as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.12
<b>MATH 115: Precalculus – Reefat (10 minutes)</b> ➤ <b>Motion:</b> To approve MATH 115 as presented.	<b>First: ACC</b> <b>Second:</b>	EC.24.53.13

<p><b>POWER and AIRMT – Emily Suderman/Kelly Swain (10 minutes)</b></p> <ul style="list-style-type: none"> <li>➤ <b>Notice of Motion and Motion:</b> To discontinue the People Obtaining Workplace Employment Requirements (POWER) effective July 8, 2024</li> <li>➤ <b>Notice of Motion and Motion:</b> To discontinue Aircraft Maintenance Technician Diploma (AIRMT) effective July 8, 2024</li> </ul> <p style="text-align: right;"><b>First:</b> Emily Suderman <b>Second:</b></p>	EC.24.53.14
<p><b>FNFA 228: Intermediate Wood Carving &amp; Design – Nakkita Trimble (10 minutes)</b></p> <ul style="list-style-type: none"> <li>➤ <b>Notice of Motion and Motion:</b> Motion to make FNFA 228 inactive.</li> </ul> <p style="text-align: right;"><b>First:</b> Nakkita Trimble <b>Second:</b></p>	EC.24.53.15
<p><b>IEC English Proficiency Language Updates - Emma Shack (15 minutes)</b></p> <ul style="list-style-type: none"> <li>➤ <b>Motion:</b> To approve the updates to the English Language Proficiency Requirements as presented.</li> </ul> <p style="text-align: right;"><b>First:</b> Emma Shack <b>Second:</b></p>	EC.24.53.16
<p><b>Convocation 2025 Dates – Emma Shack (10 minutes)</b></p> <ul style="list-style-type: none"> <li>➤ <b>Notice of Motion and Motion:</b> To approve the Convocation 2025 Dates as presented. <ul style="list-style-type: none"> <li>○ June 5, 2025 – Terrace</li> <li>○ June 6, 2025 – Smithers</li> <li>○ June 10, 2025 – Prince Rupert</li> </ul> </li> </ul> <p style="text-align: right;"><b>First:</b> Emma Shack <b>Second:</b></p>	EC.24.53.17
<p><b>DISCUSSION AGENDA</b></p>	EC.24.54
<p><b>Land Acknowledgement and Efforts of Reconciliation</b></p> <p>Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Ts'msyen (Tsimshian), Nisga'a, Haisla, Gitx̱san and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.</p> <p>We also collaborate with our close neighbors in the Tahltan Nation.</p>	EC.24.54.01
<p><b>Indigenization of Curriculum – Kāshā JMorris (20 minutes)</b></p>	EC.24.54.02
<p><b>Evaluate Curriculum approval process – Marja Burrows (10 minutes)</b></p> <ul style="list-style-type: none"> <li>➤ <b>Motion:</b> To create a task force to evaluate and provide recommendations regarding the CIM process, as well as review Program and Course Development policy and procedures for alignment.</li> </ul> <p style="text-align: right;"><b>First:</b> Marja Burrows <b>Second:</b></p>	EC.24.54.03
<p><b>EdCo Student Elections (10 minutes)</b></p> <ul style="list-style-type: none"> <li>- 4 vacant EdCo student seats available. <ul style="list-style-type: none"> <li>2.2.9 two students from the Terrace campus</li> <li>2.2.10 one student from the Prince Rupert campus</li> <li>2.2.11 one student from any other campus</li> </ul> </li> </ul> <p>The election process began on September 13, 2024. The student seats are to be filled by the next EdCo meeting on November 1, 2024.</p>	EC.24.54.04

Physical Meetings – Sarah Grielens (10 minutes)	EC.24.54.05
<b>REPORTS</b>	EC.24.55
<ul style="list-style-type: none"> <li>• FNC – Priscilla Michell – No reports</li> <li>• Educational Practice – Tracey Woodburn</li> <li>• Educational Planning and Program Review – Tracey Woodburn</li> <li>• EPC – Emily Suderman – No reports</li> <li>• IEC – Colin Elliott – No reports</li> <li>• Trades Cluster Seat <ul style="list-style-type: none"> <li>○ Shauna Stach - Outgoing</li> <li>○ Linnea Waechter – To represent Trades &amp; Workforce cluster (ends March 2025)</li> </ul> </li> </ul>	EC.24.55.01
<b>Motion to adjourn:</b> <ul style="list-style-type: none"> <li>• <b>Next Meeting: November 1, 2024</b></li> </ul>	EC.24.56

**Additional Links and Information:**

[Education Council Bylaws - 2022](#)  
[College and Institute Act](#)  
[Meeting Schedule](#)

**Acronyms**

- ACC = Articulation and Curriculum Committee
- CIM = Curriculum Information Management
- FNC = First Nations Council
- EPC = Education Policy Committee
- TOR = Terms of Reference