

**MINUTES
SPECIAL MEETING
BOARD OF GOVERNORS
COAST MOUNTAIN COLLEGE**

Friday, May 31, 2024, 8:00 am – 9:30 am
Venue Via Kaltura

Attendance

Board Members

	Y-Yes R-Regrets
A. Cober, Board Chair - July 31, 2025	Y
S. McPhail, Board Vice-Chair - July 31, 2024	Y
CJ Butcher, Community Appointed - July 31, 2024	R
D. Holmes Allen, Community Appointed – July 31, 2024	R
D. McRae, Community Appointed - July 31, 2024	Y
D. Smith, Community Appointed - July 31, 2024	Y
J. Wesley, Community Appointed - July 31, 2024	Y
M. Denton, Community Appointed - July 31, 2024	Y
M. Horner, Community Appointed - July 31, 2024	Y
M. Burrows, Education Council Chair- April 28, 2024	R
A. Benson-McCarthy, Student Elect– August 31, 2024	R
H. Singh, Student Elect- August 31, 2024	R
H. Anjaria, Staff Elect – August 31, 2024	Y
P. Michell, First Nations Chair - June 30, 2024	Y

Administration

Dr. L. Wayne, President & CEO	Y
Dr. T. Kunkel, Vice President Academic, Students & International	R
M. Doyle, Vice President, Corporate Services	Y
E. Allen, Director, President’s Office	Y

Guests

Micaela Roque, KPMG	Y
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1.0 Call to Order & Territorial Acknowledgement at 8:00 AM Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Tsimshian, Nisga'a, Haisla, Gitxsan and Wet'suwet'en	<i>Acknowledgement made</i>
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and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.	
2.0 Adoption of Agenda On the motion made by D. McRae and seconded M. Horner That the May 31, 2024 Special Meeting Agenda be adopted as presented	<i>Motion carried</i>
3.0 Report of the Finance & Audit Committee – D. McCrae, Chair On the motion made by D. Smith and seconded by M. Horner That the Audited Financial Statements for 2023/24 be adopted as presented	<i>Motion carried</i>
4.0 Report of the Policy Review Committee – D. Smith, Chair	
4.1 Adoption of HMR-017 Public Interest Disclosure Act (PIDA) Policy On the motion made by D. Smith and seconded by D. McRae That the HMR-017 Public Interest Disclosure Policy be adopted as presented	<i>Motion carried</i>
4.2 Adoption of revised ADM-003 Freedom of Information and Protection of Privacy Policy On the motion made by D. McRae and seconded by M. Horner That the revised ADM-003 Freedom of Information and Protection of Privacy Policy dated June 1, 2024 be adopted as presented to repeal and replace the previous version of ADM-003	<i>Motion carried</i>
4.3 Adoption of revised EDU-012 Off-Site Educational Program and Field Trip Policy On the motion made by D. Smith and seconded by M. Horner That the revised EDU-012 Off-Site Educational Program and Field Trip Policy dated June 1, 2024 be adopted as presented to repeal and replace the previous version of EDU-012	<i>Motion carried</i>
5.0 Adjournment The Chair declared the meeting adjourned at 9:12 AM	<i>Meeting adjourned</i>