

## COAST MOUNTAIN COLLEGE BOARD REGULAR MEETING MINUTES

**August 28, 2024 2:45pm–4:30pm**

Smithers Campus Room 122/124 or via Kaltura Video Conferencing

*Coast Mountain College serves six First Nations in Northwest British Columbia: Gitksan, Haida, Haisla, Nisga'a, Tsimshian and Wit'suwit'en and acknowledges the traditional territories its campuses reside on. We also collaborate with our close neighbors in the Tahltan Nation.*

### Attendance

A. Cober, Board Chair - July 31, 2025
A. Smith, Order-in-Council – July 31, 2025
B. Markert, Order-in-Council – July 31, 2026
C. Butcher, Order-in-Council – July 31, 2026
D. Allen, Order-in-Council – July 31, 2026
M. Horner, Order-in-Council – July 31, 2025
M. Mehr, Order-in-Council – July 31, 2026
N. Jamieson, Order-in-Council – July 31, 2026
A. Callaghan, Order-in-Council – July 31, 2025
T. Onuora, Order-in-Council – July 31, 2025
M. Burrows, Education Council Chair – April 28, 2025
H. Anjaria, Support Staff Elect – September 1, 2025
R. Riesen, Faculty Elect – March 1, 2026
A. Benson, Student Elect – August 31, 2024
B. Gibson, First Nations Council Vice-Chair

### Regrets

P. Michell, First Nations Council Chair (Proxy, Brianna Gibson)
H. Singh, Student Elect – August 31, 2024

### Administration

Dr. L. Waye, President & CEO
Dr. T. Kunkel, Vice-President Academic, Students & International
M. Doyle, Vice-President Corporate Services
E. Allen, Director, President's Office

<p><b>1.0 Call to Order &amp; Territorial Acknowledgement</b></p> <p>Meeting called to order at 2:45pm.</p>	
<p><b>2.0 Roundtable Introductions</b></p> <p>A roundtable of introductions was held.</p>	<i>For information</i>

<p><b>3.0 Adoption of today's Regular meeting agenda</b></p> <p><b>Motion:</b> That the August 28, 2024, Regular meeting agenda be adopted as presented</p>	<p><i>Motion Carried</i></p>
<p><b>4.0 Adoption of previous Regular meeting minutes</b></p> <p><b>Motion:</b> That the June 28, 2024, Regular meeting minutes be adopted as presented.</p>	<p><i>Motion Carried</i></p>
<p style="text-align: center;"><i>New Business</i></p>	
<p><b>5.0 Presentations</b></p> <p><b>5.1 Review of Past and New Academic Year</b> – Dr. T. Kunkel, Vice-President Academic</p> <p>Dr. T. Kunkel provides a presentation.</p>	<p><i>For Information</i></p>
<p><b>6.0 Financial Report Q1</b> – M. Doyle, Vice-President, Corporate Services</p> <p>M. Doyle presents the financial report for Q1.</p>	<p><i>For Information</i></p>
<p><b>7.0 President's Report to the Board</b> – President, Dr. L. Waye</p> <p>Dr. L. Waye presents the President's Board Report.</p>	<p><i>For Information</i></p>
<p><b>8.0 Chair's Report to the Board</b> – Chair A. Cober</p> <p>The Board Chair, A. Cober presents a report to the Board.</p>	<p><i>For information</i></p>
<p><b>9.0 Board Schedule &amp; logistics</b> – Gadeelip (E. Allen) Director, President's Office</p> <p><b>9.1 Board Dates</b></p> <p>Review of Board meeting dates 2024/2025</p> <p><b>9.2 Key items in Board annual schedule</b></p> <p><b>9.3 Board Expense forms</b></p> <p>Review of Board expensing guidelines and process.</p> <p><b>9.4 Support for travel to Board meetings and training</b></p>	<p><i>For information</i></p>

10.0 Board Only Discussion	<i>For Information</i>
10.0 Board Only Discussion Meeting adjournment  On completion of the agenda, the Board Chair A. Cober declared the meeting adjourned at 4:30pm.	<i>Meeting Adjourned</i>

