



Coast Mountain College serves six First Nations in Northwest British Columbia: Haida, Tsimshian, Nisga'a, Haisla, Gitksan and Wet'suwet'en and acknowledges the traditional territories its campuses reside on.
We also collaborate with our close neighbors in the Tahltan Nation.

CMTN Board REGULAR MINUTES

Friday, August 26, 2022 at 2.15pm

Venue: Smithers Campus Room #122 & Blue Jean Video Conference

ATTENDANCE:

Board members:	Nicole Halbauer, Chair	M. Denton D. Smith	L. Waye P. Michell	S. Horner M. Soliman
	David Try, Vice Chair	J. Wesley D. McRae	M. Horner S. McPhail	M. Burrows R. Riesen

Regrets: M. Denton
M. Burrows
P. Michell

Staff members: M. Doyle, VP Corporate Services
T. Kunkel, A/VP Academic, Students & International
K. Quibell, Executive Assistant to the Board of Governors & President's Office

1. The meeting was **CALLED TO ORDER** at 2.17PM with Territorial Acknowledgement by Board Chair, N. Halbauer.

2. **Roundtable Introductions by All**

3. ADOPTION OF AGENDA

On the motion made by D. McRae and seconded by A. Jonker :

"THAT the June 17, 2022 Board Regular Agenda be adopted as presented."

All in Favor

MOTION CARRIED

4. ACCEPTANCE OF June 17, 2022 Board Regular Meeting Minutes

On the motion made by D. McRae and seconded by D. Smith:

“THAT the Regular meeting minutes of June 17, 2022 be accepted as presented.”

All in Favor

MOTION CARRIED

5. PRESENTATIONS

5.1 News Stories – Heather Bastin, Executive Director External Relations

Heather Bastin notes that it has been a very busy summer at CMTN

Power Point Presentation that includes the following updates:

- Wii Gyemsga Siwilaawksat Update
- Indigenized Business Curriculum
- Announcement of new President, Dr. Laurie Waye
- Na Malsga Aks, Marine Classroom Event
- Practical Nursing Bursary

5.2 Institutional Accountability Report – Patricia Nuyten, CMTN Registrar

Power Point Presentation

Overview of Institutional Accountability Report

Submitted to the Ministry prior to the deadline of July 15, 2022 and came back with a request of minor revisions.

These revisions will be done and resubmitted to the Ministry on September 12, 2022.

The power point presentation include information on:

- CMTN Mandate
- IAPR 21/22 Overview

Action:

Presentation will be sent out to Board – Board Secretary

5.3 Fall 2022 Registration Overview – Patricia Nuyten

Power Point Presentation – information as of Aug. 23rd, 2022

- September 6th, 2022 is the first day of classes.
- September 20th, 2022 is stable enrollment date.

Employment rates, changing demographics and high school enrollment rates affect all of the numbers.

Note: Counting FTE – CMTN is noting a shift in what students register in. Different courses have different FTE count.

Majority of student registration in Terrace and PR and Smithers have a good cohort of Business students, similar to past years.

6. Business Arising from Regular Minutes

6.1 Joint Board Meetings with EdCo – R. Riesen

Currently looking at dates as the board meeting dates for future as the November 18th and 19th dates are not possible to change. No date at this time but to have it at the same time as EdCo.

Action:

Nicole and Reto work together to find a possible date for a joint Board/EdCo meeting.

7. President's Report

7.1 President's Update – Dr. Laurie Waye

The President's report is included in the board package for information.

The CMTN Mandate letter was received in 2021 and letter of direction received in 2022.

Dr. Waye provides a breakdown on how CMTN is meeting the Ministry directives as well as information including:

- Accessible support for students
- CMTN financial sustainability
- Centre of Learning Transformation (COLT)
- Space issues at the Terrace campus
- Hiring of CMTN Editor/Writer, Ms. Lorna Lyons
- New electronic voting system (election buddy) that was used for the election of the BCGEU Support Staff Member
- The CMTN Onboarding Working Group
- Launching of 'Safer Campuses' training
- August 31st Galts'ap Day update

8. Any New Business

8.1 Pole Raising Event – Annette Sorensen, Manager of Campus Community

Power Point Presentation

History of the Pole

70 art installations in student housing

Master Carver, Mr. Stan Bevan as lead and under Stan is Brian McKee, James Lewis and Kobe Anton

The Pole Raising event will take place on August 31st at 1pm in front of Student housing (start at 1.30pm)

Traditional Feast will follow pole raising

8.2 Board Governance Training – Dr. Laurie Waye

Dr. Waye shares the motion regarding CMTN Board governance training on Nov. 19th. This will be a four hour session on November 19th and on November 18th there will be an open session for 1.5 hours open for First Nations council, CMTN Foundation and Board members and Community members.

The Board has decided on UBC Sauder as the facilitator for November 18th and 19th, 2022.

Noted that there will be a cap on the numbers for the community but we do want to give back.

9. COMMITTEE REPORTS

9.1 Executive Committee

A short update was given by Board Chair, Nicole Halbauer

- Student Representatives both Sheena Horner and Maria Soliman thanked for their work on the board as this will be their last meeting. The table thanks both for their work on the board.
- The CMTN Board Secretary will be away from her position from August 31st to October 7th/2022 (inclusive).
- The Chair thanked Dr. Waye for a wonderful President's Report as there is a lot of things going on at CMTN at the moment.

9.2 Education Council – Dave McKeever, EdCo Vice Chair

EdCO last met on June 24th, 2022.

Courses approved

Motion passed coastal ecology program now posted on the website.

Business program approved in professional accounting offering Fall 2023

- PEP professional education program allows people with degrees to go directly in to the accounting program.

Agenda Item #9.2 Continued:

Motion:

On a motion made by A. Jonker and seconded by S. McPhail:

“THAT the Education Council of CMTN recommends that the CMTN Board of Governors approve the Post Degree Diploma in Professional Accounting.”

All in Favor -

MOTION CARRIED

9.3 Finance and Audit Committee – Diane McRae

The new Chair of the CMTN Finance & Audit committee is Diane McRae.

The committee last met on August 23rd, 2022 where Q1 was presented by Mike Doyle, there were no concerns.

Three year comparative shows how far we have come from 2020.

9.4 First Nations Council – Priscilla Michell

Not in attendance, no report at this time.

9.5 Policy Review Committee – Dr. David Try

Policy meeting on Aug. 16th

Revision to CMTN Policy EL1 and EL2

Dr. Try thanked Lorna Lyons, CMTN Writer/Editor for her work on the policies.

Only a few changes required to be done on Executive Limitations that noted what the President should not be doing which is the reasoning to why the wording is written in the negative

Motion: to approve the changes

On a motion made by Dr. D. Try and seconded by S. McPhail:

“TO approve the changes made to Policy EL1 as presented.”

All in Favor -

MOTION CARRIED

Motion:

On a motion made by Dr. D. Try and seconded by D. McRae:

“TO approve the changes made to Policy EL2 as presented.”

All in Favor -

MOTION CARRIED

•Dr. Try notes that the next Policy Committee meeting is scheduled for Nov. 9th, 2022 at 3pm via Blue Jeans video conference and Face to Face in the Terrace campus President’s Boardroom.

10. INFORMATION/CORRESPONDENCE

10.1 Next Meeting on November 18, 2022 in Terrace. Venue TBA.

Action:

Add November 19th Board Training to Meeting Schedule – Board Secretary

11. MEETING ADJOURNMENT

On the motion made by M. Soliman and seconded by S. McPhail:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 3.48 PM.

Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval

N. Halbauer

Date: