



Regular MINUTES

June 16th, 2017

NWCC Terrace Campus, Room #113

ATTENDANCE:

Board members: H. Pond, Chair E. Dusdal C. Speidel C. White B. Parmar
(T) Teleconference D. Van Dyk, T. Euverman A. Ruiz AM Merkel
Vice Chair (T) P. Bjorn

Regrets: D. Sanghera B. McRae
R. Kluss

Staff members: K. Burt, President & CEO
L. Campbell, Vice President, Corporate Services
J. Kohlman, VP Education & Student Development
K. Clarke, Director of Facilities & Ancillary Services
M. Doyle, AVP of HR
K. Quibell, Executive Assistant to the Board of Governors/Presidents Office

Presenters:

1. The meeting was **CALLED TO ORDER** at 8.10 AM.

TERRITORY ACKNOWLEDGEMENT

Northwest Community College's Board of Governors acknowledges the Tsimshian people of the Allied Tribes of Kitsumkalum being on the traditional territory where this meeting will take place.

2. **Oath of Office for New Board Member –**
Read by H. Pond and Catharine White, Chair of Education Council.

3. ADOPTION OF AGENDA

On the motion made by T. Euverman and seconded by E. Dusdal:
"THAT the June 16, 2017 agenda be adopted as presented."

MOTION CARRIED

4. ACCEPTANCE OF February 24, 2017 Regular Meeting Minutes

On the motion made by B. Parmar and seconded by P. Bjorn:
"THAT the Regular meeting minutes of Feb. 24, 2017 be accepted as presented."

MOTION CARRIED

5. PRESENTATIONS

5.1 International / Admissions Update – J. Kohlman & J. Stone

J. Kohlman and J. Stone gave a detailed report on NWCC admissions and international including up to date numbers on applicants from both domestic and global. The presentation broke-down next steps for each country.

6. BUSINESS ARISING FROM REGULAR MINUTES

6.1 Budget Update – L. Campbell

May 9th another budget will come out and in the meantime the Government is working on an interim supply. We are receiving funding and don't expect anything different from preliminary funding letter.

- Approval for 200 bed increase approved for residence, looking at a phased approach to roll-out
- Branding is now sitting with Government at the moment and in the transition binder.
- K to 12 changes have been delayed due to Government changes which also delays NWCC.
- Need recruiting for NWW Board as we will be losing board members in the very near future.

7. NEW BUSINESS

7.1 FTE Report – J. Kohlman / S. Salem

- Report on FTE – spreadsheet provided for Board members.
- Skills gap metric instilled by Government.

7.2 Approval of Financial Statements – L. Campbell

- Motion put forward for approval – D. Van Dyk and E. Dusdal
Financial Statement review by L. Campbell
Noted end of term for Vohora Inc., NWCC Auditors – This will now go out to bid.
On the Motion put forward by D. Van Dyk and E. Dusdal:
“TO approve financial statements as presented as at March 31, 2017 and March 31, 2016

All in Favor

MOTION CARRIED

7.3 Board Meeting Dates – H. Pond

- Board meeting dates reviewed – proposed schedule.
On the Motion put forward by C. Speidel and E. Dusdal:
“TO approve the Board meeting dates as presented.”

All in Favor

MOTION CARRIED

8. COMMITTEE REPORTS

8.1 Executive Committee

A short update was given by H. Pond.

8.2 Education Council – C. White

The table welcomed the newest Board Member member.

EdCo is very interested in ensuring that the numbers of classes grow. They are currently working on a number of policies - Academic Appeals policy coming soon. Scheduling policy being worked on a well.

Hairdressing Program transition to a full program

ESL – Terrace/Pr. Rupert last year of funding.

UC – New specialization for Arts.

Strategic Plan – presentation by L. Campbell and discussed at the last meeting. Good discussion and feedback. Excited and great to see new direction.

- Core Values – Missing inclusivity which includes FN population should be there.

Communication and Collaboration should happen so that the right people making decisions are involved and included at table.

- Core purposes – Students suggested co-ops for students placing them out in a real work environment. In addition for research internship anything that provides real life work place connections so that they can really see what it is like to work in that environment.

- Some students are looking for evening course, on-line and condensed course.

8.3 Finance and Audit Committee – D. Van Dyk

Audit RFP will be prepared for Auditor's.

8.4 First Nations Council – B. McRae

No report at this time.

8.5 Policy Review Committee

Nothing to report at this time.

8.6 Futures Committee

Nothing to report at this time.

9.0 PRESIDENT’S REPORT – K. Burt

A report was provided by K. Burt.

Highlights included:

- Money set aside by Government for branding – Study North Brand launched this Fall. They are spending 350 K to launch intensive marketing initiative. Hoping to have the NWCC branding done to coincide with the timing.
- Heavy Equipment at Executive discussed – equipment sitting on campus. Continue to sell off assets. Still have simulators if we get back into HEO.
- Complete redevelopment of IT service at NWCC. Upgrading on everything and it has all been done in 6 months which is incredibly exciting. Replacing student labs with new technology.
- Great Northern Familiarization Tour – Held in PG (K. Burt attended)
Working with other institutions to better NWCC. Tremendous opportunities and capacity to do more.
- Thanks to A. Ruiz and R. Kluss for their time with the NWCC Board as student Board Members. Their input was valuable.

10. INFORMATION/CORRESPONDENCE

10.1 Next Meeting September 6, 2017 at NWCC Prince Rupert Campus.

11. MEETING ADJOURNMENT

On the motion made by C. Speidel and seconded by T. Euverman:

“THAT the Board adjourned the meeting.”

The meeting was adjourned at 12.12 PM.



Recording Secretary

Kimberly Quibell

Date:

Board Chair Approval (Chair)

H. Pond

Date: