

Regular MINUTES
Friday, October 9, 2015
Room: Long House, Terrace Campus

ATTENDANCE:

Board members:	H. Pond, Chair	P. Bjorn	E. Dusdal
	T. Euverman	D. McKeever	W. Parmar
	L. Praught	R. Riesen	J. Ross
	D. Sanghera	D. van Dyk	
Regrets:	P. Michell		

Staff members:	K. Burt, President & CEO
	K. Clarke, Director of Facilities and Ancillary Services
	J. Kohlman, Vice President Academic & Student Development
	S. Salem, Registrar, Director of Institutional Research
	S. Johnson, Executive Assistant to the Board of Governors/Presidents Office
Regrets:	C. Sousa, Vice President Finance & Administration
Presenters:	No Presenters

1.0 Call to Order: 8:40

Territory Acknowledgment:

Northwest Community College's Board of Governors acknowledges the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory this meeting will take place.

Meeting Turned Over to S Salem to Chair and do Elections: 8:41 am

2.0 Elections

The meeting was handed over to S. Salem, Institutional Research and Registrar, to complete the Elections Process. S. Salem read the terms of reference for which members must qualify to hold the positions of Chair, Vice Chair, Finance and Audit Chair, and Policy Chair positions.

Chair Position:

Nomination of Herb Pond for Chair by Donny van Dyk and seconded by Lucy Praught:

Herb Pond Stands.

No other nominations.

By acclamation Herb Pond is the Chair for the Board of Governors.

ALL IN FAVOUR

Vice Chair Position:

Nomination of D. van Dyk for Vice Chair by P. Bjorn and seconded by: none.

D. van Dyk Declined before a seconder.

Nomination of L. Praught for Vice Chair by J. Ross and seconded by E. Dusdal.

Lucy Praught Stands.

No other nominations.

By acclamation Lucy Praught is the Vice Chair for the Board of Governors.

ALL IN FAVOUR

Policy Chair Position:

Nomination of Devrie Sanghera for Policy Chair by Herb Pond and seconded by John Ross.

Devrie Sanghera Stands.

No other nominations.

By acclamation Devrie Sanghera is the Chair for Policy Committee, Board of Governors.

ALL IN FAVOUR

Finance and Audit Chair Position:

Nomination of Donny van Dyk for Chair by Tom Euverman and seconded by: Lucy Praught.

Donny van Dyk Stands.

No other nominations.

By acclamation Donny van Dyk is the Chair for Finance and Audit Committee, Board of Governors.

ALL IN FAVOUR

Chair Returned to H. Pond: 8:50 am

Roundtable Introductions occurred.

3.0 ADOPTION OF AGENDA

On the motion made by: P. Bjorn and Seconded by L. Praught:

“THAT the agenda be adopted as presented.”

MOTION CARRIED

4.0 CONSENT AGENDA

None

5.0 ACCEPTANCE OF REGULAR MEETING MINUTES JUNE 19, 2015

On the motion made by W. Parmar and Seconded by P. Bjorn:

“THAT the Regular meeting minutes of June 19, 2015 be accepted as presented.”

MOTION CARRIED

6.0 BUSINESS ARISING FROM MINUTES:

7.0 NEW BUSINESS

7.1 Strategic Plan 2015-2017

Ken spoke on the strategic plan, looking at 3 main issues: progression, environmental changes that impact plan, and objectives to improve plan going forwards.

Action: Sophia to resend video of branding circulated last spring to board members.

7.2 Deferred Maintenance

Presented by Kerry Clarke.

7.3 5 Year Capital Plan

On the motion made by P. Bjorn and Seconded by D. Sanghera:

“THAT the Board of Governors accepts the Five – Year Capital Plan Instructions (2016/2017 – 2020/2021) as presented.”

MOTION CARRIED

8.0 COMMITTEE REPORTS

8.1 Executive Committee

Chair phone call from Ministers office; updating on the Boards' activities. Informed minister about the challenges and impact of salary freeze for senior positions. Discussion at the September 23, 2015 Executive Committee for the chair to attend the next First Nation's Council meeting and make a request for cultural training for the Board.

8.2 Education Council

Report Provided by D McKeever.

8.3 Finance and Audit Committee

D. van Dyk reported a briefing on the Quarterly reports.
Next Finance and Audit meeting October 29, 2015.

8.4 First Nations Council

No report provided.

8.5 Policy Review Committee

No report provided.

9.0 PRESIDENT'S REPORT

9.1 President's Update

Evaluation for the (myself) president is in the works the program being used is the 360 Assessment by LPI 360 Online (we are evaluating this tool for use for CAT team evaluations); an electronic invitations will be sent out for you to complete from the President's office. A summary of my year in review there has been a lot of turn over at the Board and Management levels; we are working with new organization and ideas building a stronger institution. College is in the process of completing collective agreements with all 3 unions; and prioritizing the present deferred maintenance challenges (noted the Dease Lake site reflected a huge impact on deferred maintenance). Thank you to the Instructors and Staff for joining the meeting today and working well for the college.

10.0 MEETING ADJOURNMENT

The meeting was **adjourned at 9:56**



Recording Secretary

Sophia Johnson

Date: December 11, 2015



Board Chair Approval (Chair)

H. Pond

Date: December 11, 2015