

### REGULAR MEETING MINUTES

April 17, 2015

Room 123, Smithers Campus

#### Board Members in attendance:

H. Pond, Chair	T. Euverman	D. van Dyk
R. Berthiaume	D. Maurice-Magee	S. Verblac
P. Bjorn	L. Praught	R. Wheadon (tele)
K. Burt	R. Riesen	
P. Clark	D. Sanghera	

#### Board Members absent:

P. Michell

#### Staff in Attendance:

G. Gauthier, Vice President, Education & Student Development  
C. Sousa, Vice President, Finance & Administration  
A. McDougall, Executive Officer, President's Office

#### Guest Presenters:

R. Saimoto, Regional Director, Smithers & Houston  
T. Glover, Coordinator, Smithers Campus

#### Members of the Public:

M. Cook	A. Merkel	M. Wong
R. Hidber	A. Rowse	S. Zimmerman
M. Jensen	D. Stava	
J. Long	R. Walker	

#### 1.0 CALL TO ORDER & TERRITORY ACKNOWLEDGEMENT

The meeting was called to order at 9:00 am. H. Pond acknowledged the tradition territory.

#### 2.0 ROUNDTABLE INTRODUCTIONS

Introductions were made around the room and everyone was reminded that recording of the meeting is discouraged.

#### 3.0 ADOPTION OF AGENDA

On the motion made by: T. Euverman and Seconded by: S. Verblac:  
"THAT the agenda be adopted as presented."

**MOTION CARRIED**

#### 4.0 PRESENTATIONS (10 min, 5 minute questions from the Board)

##### 4.1 Smithers/Houston region update (R. Saimoto/T. Glover)

Regina Saimoto and Tlell Glover presented a Smithers and Houston campus update power point presentation.

##### 4.2 Student Union (NWCCSU) (Student Presenters: Reilly Walker & Mikael Jensen)

Mikael Jensen and Reilly Walker spoke to the Board regarding CCP, and UC Programming.

#### 5.0 CONSENT AGENDA

There were no consent agenda items.

#### 6.0 ACCEPTANCE OF REGULAR MINUTES, February 24, 2015

On the motion made by: T. Euverman and Seconded by L. Praught:

"THAT the Regular meeting minutes of February 24, 2015 be accepted as presented."

**MOTION CARRIED**

## 7.0 BUSINESS ARISING FROM REGULAR MINUTES

### ABE Committee:

H. Pond provided background information regarding the ABE changes. Board asked for a sub-group to discuss – H. Pond, R. Berthiaume, S. Verblac made up the sub-group.

**ACTION:** D. van Dyk asked that when we send letters out, all board members receive a copy.

## 8.0 NEW BUSINESS:

None.

## 9.0 COMMITTEE REPORTS

### 9.1 Executive Committee

H. Pond summarized the last executive committee meeting. Everything from the meeting has been brought forward, aside from assignment of committees.

Executive – We are short a member, election will be in the fall; executive authorized H. Pond to inquire with members to fill temporarily. L. Praught has agreed to be on the Executive.

Policy – R. Wheadon, D. Magee, R. Riesen all agreed to be on the committee– this is R. Riesen’s last meeting. R. Wheadon will chair.

Finance – D. van Dyk is the Chair, T. Euverman is Vice Chair, S. Verblac and P. Bjorn agreed to be on the committee.

KPI committee – assessment of board (committee will change) L. Praught, R. Berthiaume, and D. Sanghera agreed to be on the committee. The three will choose a chair.

Board Members are all welcome to attend any of the committee meetings (voting members only).

### 9.2 Education Council

R. Riesen sent his report electronically and also distributed copies. R. Riesen verbally summarized his report.

### 9.3 Finance & Audit Committee

#### i. Adult Basic Education (ABE) Tuition Fees (Presented at table)

The ABE Tuition fees memo was distributed to the board. The finance committee met yesterday and reviewed the ABE tuition fees along with the budget.

D. van Dyk read out the motion being brought forward from the April 16, 2015 Finance & Audit committee meeting:

On the motion made by: D. van Dyk and Seconded by T. Euverman:

**“THAT the Finance & Audit Committee recommends to the NWCC Board of Governors, the assessment of fees for the Adult Basic Education (ABE) Program at NWCC effective September, 2015. Tuition fees will be assessed at a rate of \$87.76 per credit hour. Tuition to be increased yearly by the maximum legislated amount.” (Consistent with other program offerings at NWCC).**

**CARRIED**

*1 opposed*

#### ii. Provisional Budget 2015/16 (Presented at table, In-Camera)

The provisional budget was presented on screen. K. Burt and C. Sousa reviewed the document and answered questions from the Board.

On the motion made by: D. van Dyk and Seconded by: T. Euverman:

**“THAT the Board receives the provisional budget 2015-16 as information and that administration will be consulting with the college community.”**

**CARRIED**

### 9.4 First Nations Council

**ACTION:** FNC will get a report to the Board regarding progress on the Stepping Stones document.

FNC provided a report in the package. P. Clark reviewed the report and made special note that Charlotte Guno is retiring from her position at Kitsumkalum Band, June 2015 is her last meeting with us at FNC. She has been on FNC for 13 years.

On the motion made by: H. Pond and Seconded by: L. Praught:

**“THAT the Board recognizes and thanks Charlotte Guno for her long-time service to NWCC by serving on FNC.”**

**CARRIED**

## 9.5 Policy Review Committee

No information.

## 10.0 PRESIDENT'S REPORT

### 10.2 President's Update

K. Burt provided a verbal update on activity in the president's office.

## 11.0 INFORMATION/CORRESPONDENCE

### 11.1 NWCC Student Union Correspondence

**ACTION:** D. van Dyk and S. Verblac will speak further to this after the meeting.

For information only.

### 11.2 Next Regular meeting

June 19<sup>th</sup>, Prince Rupert.

## 12.0 ROUNDTABLE COMMUNITY REPORTS

R. Wheadon – Today there is an Island wide forest strategy forum. Presents in 10 minutes.

P. Clark – Would like to say thank you for the many years of support received from NWCC for the Nisga'a.

T. Euverman – The College has been very involved in the community, especially since the mill closure.

R. Reisen – Stephanie Spencer received award. Also participated in our 'I am NWCC' campaign.

D. Sanghera – thanks for all of the reporting today; Kitimat is in big transition. Huge opportunity to market there. ECE program is exciting, see a huge need for it.

R. Berthiaume – we had a positive meeting with the Charles Hays faculty. CBC asked for radio interview – I was willing to talk about history of NWCC but they wanted to talk about cuts, tried to give balanced perspective. Answers wanted in the community.

L. Praught – Is an alumni to NWCC, Cathay was an Instructor. The foundation NWCC gave me has allowed me to be a successful entrepreneur. NWCC fully prepared me. We are changing lives, privileged to be here.

P. Bjorn – The college is fundamental to the community. Marketing and branding very important. Choose to live in the northwest, it's the best place in the world to live. We need to market this. Maybe we'll let you in!

S. Verblac – enjoyed the talk around the table; include the students in the discussions. R. Walker and M. Jensen did a great report.

D. van Dyk – alumni as well, Cathay was an Instructor. Thank you to the staff for all of the work done. Thanks to everyone for sticking with us.

## REGULAR/PUBLIC SESSION ENDS

### Break

### 13.0 In-Camera Session

The Board of Governors moved in-camera at 11:50 am.

### 14.0 ADJOURNMENT

The meeting was adjourned at 1:00 pm.



For: \_\_\_\_\_



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### RECORDING SECRETARY

**Ali McDougall**

**June 19, 2015**

### BOARD OF GOVERNORS CHAIR

**Herb Pond**

**June 19, 2015**