

Regular MINUTES
December 5, 2014
Waap Galts'ap, Terrace Campus

ATTENDANCE:

Board members:

H. Pond, Chair	R. Berthiaume	T. Euverman
K. Burt, President & CEO	S. Verblac	R. Riesen
D. Van Dyk	R. Wheadon (tele)	
G. Randhawa	D. Maurice-Magee (new student)	

Regrets:

P. Michell

Staff members:

G. Gauthier, Vice President Academic & Student Development (Interim)
C. Sousa, Vice President Finance & Administration
L. Payjack-Mohler, Executive Assistant to the Board of Governors/President's Office
D. Stava, Registrar, Director of Institutional Research
R. Hidber, Director, Finance
S. Zimmerman, Communications
R. Connelly, Communications
A. Sampson, Aboriginal Community Liaison, NWCC Prince Rupert

Presenters:

A. Maitland, Regional Director, Hazelton
A. Rowse, Regional Director, Western Region

Guest:

C. Robinson, Lt. Governor's Silver Medal recipient, Student, Electrical Program

Public:

M. Jensen, Student Union Representative

Jack Talstra, former Mayor of Terrace, Chair of the Regional District, long standing supporter of NWCC and longtime resident was remembered. A moment of silence was held in his memory; stories were shared.

1.0 Roundtable Introductions

Performed by all those present.

2.0 Territory Acknowledgement

Northwest Community College's Board of Governors acknowledges the Tsimshian people of Kitsumkalum, especially the Lax Gibuu Clan on whose traditional territory this meeting will take place.

3.0 The meeting was **CALLED TO ORDER** at 9:20 am

4.0 ADOPTION OF AGENDA

On the motion made by: S Verblac and Seconded by: T Euverman:

"THAT the agenda be adopted with the additions:

Awards Presentation, Tuition Fees, and, Memo: Code of Conduct."

MOTION CARRIED

5.0 AWARDS PRESENTATION

D. Stava provided a summary. C. Robinson is an Electrical Apprentice Level 2 student at NWCC. The Lieutenant Governor Silver Medal is awarded to a student in a vocational program of less than 2 years that has excelled in his studies and contributed to the College or community in a positive way. We were very pleased to present the award and recognize C. Robinson at the Board of Governors meeting. A photo of C. Robinson, H. Pond, G. Gauthier, and K. Burt was taken. C. Robinson made a brief speech.

6.0 OATH OF OFFICE FOR NEW MEMBERS

The Oath of Office was signed by D. Maurice-Magee, 2014 Elected Student Representative, and H. Pond.

Moved into the In-Camera Meeting session (upstairs) at 9:32 am

The Regular meeting resumed at 10:36 am

7.0 CONSENT AGENDA

None.

8.0 ACCEPTANCE OF October 27, 2014 Meeting Minutes

On the motion made by: S. Verblac and Seconded by: D. Maurice-Magee:

“THAT the Regular meeting minutes of October 27, 2014 be accepted as presented.”

MOTION CARRIED

9.0 BUSINESS ARISING FROM MINUTES:

9.1 Board Vacancies

H. Pond explained that 2 members, J. Carlick-Pearson (Oath to be conducted) and G. Randhawa, are free to serve on the Board while the Board Resourcing & Development Office works on filling the vacancies; shortly we hope to announce a full complement of the Board.

9.2 Committee Members Assignment

H. Pond deferred to members that were present at the last meeting; R. Wheadon summarized the discussion.

ACTION: Email L. Payjack-Mohler if there is a Committee you would like to sit on.

H. Pond will have a conversation with each member in the next while and this will assist with the discussion. Once the new members come aboard the Committee discussion will conclude.

R. Berthiaume recommended members refer to the goals of NWCC’s Strategic Plan when looking at the committee(s) you would like to sit on to give you context to this topic.

10.0 PRESENTATIONS

10.1 Alice Maitland, Regional Director, Hazelton

A presentation was provided which included an overview of the Hazelton area, and the economic and social challenges as well as students’ successes of the region.

10.2 Ann Rowse, Regional Director, Western Region

A summary was provided of the Prince Rupert and Haida Gwaii region. The bandwidth restrictions of the remote area of Haida Gwaii is a challenge, the speeds are higher at the campuses. The existing and potential partnerships and opportunities available for the students was also highlighted.

11.0 NEW BUSINESS

11.1 Tuition Fees

S. Verblac expressed concern over NWCC’s underfunding and the Government’s December 4th announcement to change the tuition on Adult Basic Education (ABE), also known as Career and College Preparation Program (CCP), which has been free since 2008.

On the motion made by: S. Verblac and Seconded by: D. Maurice-Magee:

“BE it resolved that the tuition and ancillary fees for the 2014-2015 term remain the same for 2015-2016 for all programs.”

The motion was called to question. S. Verblac provided reasoning behind the motion.

Discussion ensued. The tuition motion needs to be brought forward to the next meeting. It is a requirement of the administration to ensure due diligence occurs. It was suggested the motion be tabled until the next meeting in order to provide the Board with background information. The enrollment report (October 27, Board meeting) and new information can be referenced.

The Board meeting agenda is made up well in advance for reasons that include allowing all Board members to contemplate and ensure non-emergency topics are added in advance. This was a time related motion as it was tied to the ABE announcement. It was suggested that a motion to defer is in order.

On the motion made by: D. van Dyk and Seconded by: T. Euverman:

“THAT the Board of Governors table the tuition discussion to the next Board meeting.”

There was reference to the tuition motion passed at the May 2012 Board meeting.

There is a motion to defer on the table.

On the motion made by: R. Berthiaume:

“THAT the Board of Governors address the ABE funding formula.”

There is a motion on the table, move to defer?

The motion to defer was called to question.

H. Pond summarized the process: a committee to address the ABE funding has been identified (during the In-Camera session); there will be activity on that front. Formal report from staff on the impact and tuition will be reviewed. This will ensure we have a chance to do this with some thought.

It was noted the motion to table is not debatable.

On the motion made by: D. van Dyk and Seconded by: T. Euverman:

“THAT the Board of Governors table the tuition discussion to the next Board meeting.”

Opposed: 2

MOTION CARRIED

On the motion made by: R. Berthiaume:

“THAT the Board prepares a response to the funding formula in Adult Basic Education (ABE).”

Revised motion made by: R. Berthiaume and Seconded by: S. Verblac:

“THAT the Board prepares a strategy in response to funding changes in Adult Basic Education (ABE).”

MOTION CARRIED

12.0 COMMITTEE REPORTS

12.1 Executive Committee

H. Pond provided a summary.

12.2 Education Council

R. Riesen summarized the Education Council report circulated.

12.3 Finance and Audit Committee

D. van Dyk noted the Committee has not met since the last meeting. K. Burt and C. Sousa have updated D. van Dyk during that time.

12.4 First Nations Council

Council Chair was absent, no report submitted.

12.5 Policy Review Committee

No meetings have taken place, no report required.

12.6 KPI Committee

No meetings have taken place, no report required.

13.0 PRESIDENT'S REPORT & ORGANIZATIONAL PERFORMANCE

13.1 President's Update

K. Burt praised the talented Freda Diesing School students' who were showcased at the recent art show and sale. There will be an art show at the Terrace Art Gallery coming up; dates will be sent to the Board.

Congratulations to Pouyan Mauhboubi, NWCC Instructor/Coordinator, was a recipient of the Prince Rupert Civic Appreciation Award.

An overview of the current organization structure was provided and discussed.

The Government has provided \$100k in planning funds for the Terrace Trades Building; several proposals have been received. Also \$590k in funding was received for the Mobile Trades Training Unit.

K. Burt recently met with Kitimat Village Council and attended a Tahltan planning session in Vancouver.

14.0 INFORMATION/CORRESPONDENCE

14.1 Next Regular Meeting: January 30, 2014

The meeting will be rescheduled due to a conflict with First Nations Council. A new date will be communicated.

14.2 Memo: Code of Conduct

K. Burt summarized the document; this will be posted on NWCC's website and communicated internally within the Cluster (department) meetings. A document has been provided to the Bargaining Units as well.

15.0 ROUNDTABLE/COMMUNITY REPORTS

R. Wheadon – 3 instructors have flown on the new flight to Masset; this is an excellent option. Early Childhood Education Program (ECE) will be offered for a second time in Haida Gwaii; this was made possible by Success-by-Six funding.

K. Burt- Seasons Greetings, and safe holiday season to everyone.

16.0 MEETING ADJOURNMENT

The meeting was **adjourned at** 11:55 am



Recording Secretary

L. Payjack-Mohler

Date: February 24, 2015



Board Chair Approval

H. Pond

Date: February 24, 2015