

Regular MINUTES
October 27, 2014
Room208, Terrace Campus

ATTENDANCE:

Board members:	D. Van Dyk, Chair (interim)	R. Berthiaume	G. Randhawa
	R. Riesen	S. Verblac	R. Wheadon
Regrets:	T. Euverman	P. Michell	H. Pond, Chair

Staff members:

K. Burt, President & CEO
K. Clarke, Director of Facilities and Ancillary Services
G. Gauthier, Vice President Academic & Student Development (Interim)
R. Hidber, Director of Finance
S. Johnson, Executive Assistant to the Board of Governors/Presidents Office
D. Stava, Registrar, Director of Institutional Research

Regrets:

C. Sousa, Vice President Finance & Administration

Presenters:

K. Clarke – Facilities Study
D. Stava – Enrolment Update

1.0 Roundtable Introductions

Performed by all those present at the meeting.

2.0 The meeting was **CALLED TO ORDER** at 9:03 AM.

2.1 Territory Acknowledgement

Northwest Community College's Board of Governors acknowledges the Tsimshian people of Kitsumkalum, especially the Laxgibuu Clan on whose traditional territory this meeting will take place.

3.0 ADOPTION OF AGENDA

On the motion made by: S. Verblac and Seconded by: G. Randhawa:

"THAT the agenda be adopted as presented."

MOTION CARRIED

4.0 ACCEPTANCE OF September 19, 2015 Meeting Minutes

On the motion made by: R. Wheadon and Seconded by: G. Randhawa:

"THAT the Regular meeting minutes of September 19, 2014 be accepted with the minor corrections."

MOTION CARRIED

5.0 BUSINESS ARISING FROM MINUTES:

None

6.0 NEW BUSINESS

6.1 Oath of Office

Steven Verblac, 2014 Elected Student Representative. Oath was signed by Steven Verblac and Donny van Dyk.

6.2 Assignment of Committee Members

Assignment of committee members was deferred to the December 5, 2014 Meeting. Anyone interested in being on one of the committees should submit their name to S. Johnson, Executive Assistant to the Board.

7.0 COMMITTEE REPORTS

7.1 Executive Committee

There was discussion regarding the need for recruiting community members to apply to be members on the Board. During the last Executive meeting the President updated executive on the College and Administration. Executive Assistant to the Board is to resend the Board the instructions to give prospective community members on how to apply for a seat on the Board of Governors.

7.2 Education Council

R. Riesen submitted an Education Council Update.

7.3 Finance and Audit Committee

Report provided on the September 2014 financials, President advised that managers were requested to submit forecasts for the September report. Report and approval will happen at the December 2014 Board Meeting.

7.4 First Nations Council

FNC Chair absent, no report submitted.

7.5 Policy Review Committee

No meetings have taken place, no report required.

7.6 KPI Committee

No meetings have taken place, no report required.

7.7 PRESIDENT'S REPORT & ORGANIZATIONAL PERFORMANCE

K. Burt has visited the Prince Rupert Campus, is scheduled to visit Hazelton, Smithers, and Houston campuses.

8.0 Presentations

8.1 Facilities Study – Kerry Clarke

Power Point presentation on the building maintenance scores and the current scores of all the NWCC campuses.

Break: 10:19 AM

Reconvene: 10:36 AM

8.2 Enrolment Update – Deb Stava

Power Point presentation provided on NWCC enrolments to date, by regions. Explanation of full term students and what constitutes enrolment on the scale.

9.0 INFORMATION/CORRESPONDENCE

9.1 Next Meeting

1. December 5, 2014

9.2 Letters

1. None

10.0 ROUNDTABLE/COMMUNITY REPORTS

R. Wheadon: Actively recruiting a community member to apply to the Board, the commitment of travel time is a huge issue. Also working on the Fine Arts Program and ECE program within the community.

R. Reisen: Economic drivers within the community as you would read in the papers affecting schooling.

S. Verblac: Students like the accessibility of courses, high quality education, work on eliminating student debt, some students 25 grand in debt for basic, and a grant program would be sweet.

G. Randhawa: Residents that are in Prince Rupert who are not funded cannot take on more debt.

R. Berthiaume: working hard with VP Education and Dean of Instruction on program promotion of work force training, printed material being worked on to get out to the public. Working on January enrolment for University Credit programs, University of Northern BC education 100 will be using facilities in Terrace and Smithers. Two programs that are being reviewed are Criminology, social Justice and Freda Diesing.

D. van Dyk: Stated there is significant private training happening in Kitimat; housing issues should be raised with municipalities while the elections are happening, would benefit the college.

G. Gauthier: Pipefitters union, plumbing union, BCIT doing training within the Community of Kitimat. College has a positive working relationship with KVI in the construction crafters program.

Motion to move meeting in Camera: 11:33 AM

Lunch: 11:34 AM

11.0 In-Camera

The Board of Governors moved in-camera 11:55 AM


MEETING ADJOURNMENT

The meeting was **adjourned at: 1:42 PM**



Recording Secretary

L. Payjack-Mohler for S. Johnson
December 5, 2014



Acting Board Chair

D. van Dyk
December 5, 2014