

Regular MINUTES
March 15, 2013
Kitimat
9:44 am to 12:20 pm

Board members:	R. Witherly, Chair	H. Pond	T. Euverman
	D. van Dyk	G. Randhawa	C. Toews
	K. Chrysler	R. Riesen	S. Verblac
	L. Payjack-Mohler (Recording Secretary)		
Teleconference:	K. Chicoine		
Regrets:	B. Setso	N. Collison	C. Morgan
	G. Wesley	A. Carlick	
Staff members:	D. Henning, President & CEO		
	D. O'leary, Vice President, Institutional Advancement		
	S. LeBlanc, Vice President, People & Planning		
	B. Moore-Garcia, Vice President, Education & Student Services		
Teleconference:	R. Hidber, Controller (teleconference)		
Presenters:	Rocque Berthiaume, Academic Workers Union Head Elect		
	Mikael Jensen, NWCC Student Union, Organizer		
Guests:	Margaret Sanou, Board Chair, Kitimat Valley Institute		
	Chantal St. Arnaud, CEO, Kitimat Valley Institute		

1.0 PRESENTATIONS:

1.1 Mikael Jensen provided a summary of the Student Union's key focus areas and recent meeting.
ACTION: A summary of the presentation will be provided to L. Payjack-Mohler for distribution to the Board members and to President's Council.

1.2 Rocque Berthiaume summarized the past year.

2.0 The meeting was **CALLED TO ORDER** at 10:25 am.
TERRITORY ACKNOWLEDEMENT occurred.

3.0 On the motion made by H. Pond:
"That the meeting move into In-Camera."

MOTION CARRIED

4.0 ADOPTION OF AGENDA:

The agenda was adopted by consensus.

5.0 ACCEPTANCE OF JANUARY 18, 2013 MINUTES:

On the motion made by G. Randhawa and seconded by T. Euverman:
"That the Regular meeting minutes of January 18, 2013 be accepted as presented."
MOTION CARRIED

6.0 BUSINESS ARISING OF MINUTES:

6.1 D. Stava summarized the Freda Diesing Northwest Coast School of Art.

7.0 NEW BUSINESS:

7.1 The ratification of the Collective Agreements was summarized by S. LeBlanc:

On the motion made by G. Randhawa and seconded by H. Pond:

“That the NWCC Board of Governors approves the BCGEU collective agreement both local and common table for both the Vocational and the Support Staff Unions.”

MOTION CARRIED

ACTION: Letter of approval to be sent to S. LeBlanc.

8.1 EXECUTIVE COMMITTEE (R. Witherly)

8.1a The Scotia Bank Facility agreement was summarized by R. Hidber.

On the motion made by H. Pond and seconded by D. van Dyk:

“That the Board of Governors of Northwest Community College acknowledges that the following credit facility is in place with the Scotiabank. The Scotiabank Visa Business Card program established in November 2008 with a corporate limit of \$80,000.”

MOTION CARRIED

8.2 EDUCATION COUNCIL (R. Riesen)

A verbal report was provided.

8.3 FINANCE & AUDIT COMMITTEE (D. van Dyk)

The Committee reviewed the Monitoring Reports EL5 & EL6 via email and recommended the reports for approval.

Schedule 9.1a and 9.1b.

8.4 FIRST NATIONS COUNCIL

D. Henning provided an update.

TABLED: The Executive Committee discussion with Honorable Minister Sultan regarding FNC representative to the Board.

ACTION: Phil Burton, UNBC is interested in sharing FNC; D. Henning and A. Carlick to follow up with P. Burton.

8.5 POLICY REVIEW COMMITTEE (D. Henning)

D. Henning reviewed each Governance Process policy and Board-President Relationship policy and the suggested revisions were discussed.

GP13 Board of Governors Linkage with Other Organizations

On the motion made by K. Chrysler and seconded by H. Pond:

“That the Board accepts GP13 Board of Governors Linkage with Other Organizations policy as presented.”

MOTION CARRIED

GP14 Governance Succession

On the motion made by K. Chrysler and seconded by C. Toews:

“That the Board accepts GP14 Governance Succession policy as presented.”

MOTION CARRIED

BP1 Global Board-President Relationship

On the motion made by K. Chrysler and seconded by C. Toews:

“That the Board accepts BP1 Global Board-President Relationship policy as presented.”

MOTION CARRIED

BP 2 Unity of Control

The Board referred **BP 2 Unity of Control policy** back to the Policy Review Committee for further discussion and review.

TABLED

BP3 Accountability to the President

On the motion made by K. Chrysler and seconded by C. Toews:

“That the Board accepts BP3 Accountability to the President policy as presented.”

MOTION CARRIED

BP4 Delegation to the President

On the motion made by K. Chrysler and seconded by H. Pond:

“That the Board accepts BP4 Delegation to the President policy as presented.”

MOTION CARRIED

BP5 Monitoring President Performance

On the motion made by K. Chrysler and seconded by G. Randhawa:

“That the Board accepts BP5 Monitoring President Performance policy as presented.”

MOTION CARRIED

8.6 Key Performance Indicators (KPI) Committee (H. Pond)

A verbal report of the inaugural meeting was provided.

ACTION: A draft Terms of Reference for the KPI Committee will be circulated for the next Board meeting.

9.1 MONITORING REPORTS (D. Henning)

9.1a) EL5 Budget & Financial Forecasting and 9.1b) EL6 Financial Condition

On behalf of the Finance & Audit Committee D. van Dyk summarized the monitoring reports.

On the motion made by D. van Dyk and seconded by T. Euverman:

“That the Board approves EL5 Budget & Financial Forecasting and 9.1b) EL6 Financial Condition monitor report as presented.”

MOTION CARRIED

9.1c) E4 Responsiveness

D. Henning summarized the monitoring report.

On the motion made by K. Chrysler and seconded by R. Riesen:

“That the Board approves E4 Responsiveness monitoring report as presented.”

MOTION CARRIED

ACTION: Tahlia Thomas and Cathay Sousa to report on the technology area and changes.

9.1d) EL7 Counsel to the Board

On the motion made by K. Chrysler and seconded by T. Euverman:

“That the Board approves EL7 Counsel to the Board monitoring report as presented.”

MOTION CARRIED

9.1e) EL9 Compensation and Benefits

On the motion made by K. Chrysler and seconded by C. Toews:

“That the Board approves EL9 Compensation and Benefits monitoring report as presented.”

MOTION CARRIED

9.1f) EL10 Emergency Executive Succession

On the motion made by K. Chrysler and seconded by H. Pond:

“That the Board approves EL10 Emergency Executive Succession monitoring report as presented.”

MOTION CARRIED

10.0 CONSENT AGENDA

There were no consent agenda items.

11.0 INFORMATION

11.1 The correspondence from the Student's Union was confirmed as being received.

12.0 MEETING ADJOURNMENT

The meeting was **adjourned** at 12: 20 pm.

Recording Secretary

Laurel Payjack-Mohler

Date:

Board Chair Approval

Rhoda Witherly

Date: