

We are here for you! Connect with us by email, phone, or in-person.



First Nations Access Coordinators (FNACs)

- Create a welcoming environment
- Support Indigenous students who require assistance with academic, emotional, or financial matters
- Refer students to appropriate resources & services
- Aid students to access community services & resources
- Facilitate cultural activities & events on campus.

Smithers contact: **Katie Humphrey**

Email: khumphrey@coastmountaincollege.ca

Office: #103C

Phone: 250.847.4461 ext. 5806



Learning Assistance Services (LAS)

- One-on-one tutoring
- Free student success workshops
- Strategies for effective reading, writing, & numeracy
- Understanding assignment instructions & research skills
- Study skills: time management, stress management, quiz/exam preparation
- Navigating Brightspace, or referral to IT supports
- Assessing learning difficulties.

Accessibility Services

- Pre-application & registration assistance
- Individualized accommodation plan based on the needs of your disability
- Assessment of internal & external supports & services available to promote success
- Mental health support & resource referrals.

Smithers contact: **Rich De Rooy**

Email: las@coastmountaincollege.ca

Office: #215

Phone: 250.847.4461 ext. 5845



Student Engagement Coordinator

- Organize activities to support student connection & wellbeing
- Act as a resource person for questions regarding life on or off campus
- Coordinate team of student leaders to support event programming.
 - If you're interested in becoming a Leader in Action, please reach out!

Smithers contact: **Praveen Kashyap**

Email: praveen@coastmountaincollege.ca

Office: #103A

Phone: 250.847.6511 ext. 5812

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Campus Library Services

- Printing, scanning, photocopying
- Interlibrary Loans from across campuses & BC
- Assistance to access online resources & databases
- Booking of quiet study room
- Help with assignments, citation, database & articles search.

Smithers contact: Luba Kasum

Email: lkasum@coastmountaincollege.ca

Phone: 250-847-4461 Ext. 5836

Phone: 1-877-277-2288



Educational Advising

- Financial Aid
- Education planning
- Course selection
- Admission requirements
- Potential career paths
- Navigating the registration process
- Transfer agreements & degree partnerships with other colleges and universities.

Smithers contact: Lori Knorr

Email: advising@coastmountaincollege.ca

Office: #103B

Phone: 250.847.4461 ext. 5824



Kathie



Simarjeet

Registration

- The Campus Administrative Officer & the Enrolment Service Clerk assist students & applicants at the Front Counter
- Receiving applications & documents
- Registrations & payments
- Smithers Campus Store (books, merchandise)
- Booking appointments for Education Advising, FNAC, LAS
- Printing student cards.

Smithers contact: Kathie Williamson

Email: kwilliamson@coastmountaincollege.ca

Phone: 250-847-4461 ext. 5802

Smithers contact: Simarjeet Kaur

Email: skaur@coastmountaincollege.ca

250-847-4461 ext. 5801

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Ozzy



Johannita

International Student Advising

- Admission and program inquiries
- Pre- and post-arrival inquiries
- Student support & engagements
- Study and work permit applications
- On- and off-campus employment.

All campus contact: Johannita Mills-Beale (Terrace)
Ozzy Netto (Prince Rupert)

Email: international@coastmountaincollege.ca

Office: Terrace and Prince Rupert campuses

Phone: 250.635.6511 ext. 5311 (Johannita)

Phone: 250.624.6054 ext. 5741 (Ozzy)



Financial Aid

- Part-time & full-time student grants & loans for post-secondary level programs
- Adult Upgrading Grant for access programs
- Provincial Tuition Waiver Program
- Awards, bursaries, & scholarships
- Emergency financial assistance options
- Enrolment verification for financial purposes.

All campus contact: Allison Conway

Email: financialaid@coastmountaincollege.ca

Office: Waap Sa'mn (House of Spruce) #137 (Terrace)

Phone: 250.635.6511 ext. 5204



Mental Health and Wellness Officer

- Organize activities designed to enhance your health & well-being
- Assist with any questions or concerns you have about accessing mental health resources, including community counselling, Here2Talk, or private counselling using your extended health benefits
- Facilitate groups & educational workshops on mental health and wellbeing.

All campus contact: Nitu Karmacharya

Email: nkarmacharya@coastmountaincollege.ca

Office: Waap Amgam (House of Cedar) #1001d (Terrace)

Phone: 250.635.6511 ext. 5405



AskAway

- Help with research or library services
- Citing sources, navigating databases, & more
- Connect with a librarian: coastmountaincollege.ca/ask-a-librarian.



TutorMe

TutorMe

- Free, online tutoring service for students
- Register & be matched with a tutor right away.
- Connect with a tutor: qacanada.ca/reg



WriteAway

- Free online writing feedback from qualified tutors
- Submit your assignment & receive tips & resources to strengthen your writing skills
- Receive feedback within 48 hours.
- Connect with a tutor: writeaway.ca/connect